

# MUROC JOINT UNIFIED SCHOOL DISTRICT REGULAR BOARD MEETING

## **BOARD OF TRUSTEES**

Sherman Burkhead Jr., President  
Melinda Marchlewicz, Clerk  
Matt Carter, Member  
Tatiana Matta, Member  
Mitchel Nakaahiki, Member

## **SUPERINTENDENT**

Kevin D. Cordes

## **STUDENT BOARD MEMBERS**

Rose O'Dell, Boron High School  
Aidan Moore, Desert High School

## **BOARD MEETING MINUTES**

**December 13, 2017**

### **PRESENT**

Sherman Burkhead Jr., Matt Carter, Melinda Marchlewicz, Tatiana Matta, Mitchel Nakaahiki, Kevin Cordes, Rose O'Dell

### **ABSENT**

Aidan Moore

### **CALL TO ORDER**

President Burkhead Jr. called the meeting to order at 6:02 p.m.

### **FLAG SALUTE**

Mr. Carter led the flag salute.

### **APPROVAL OF AGENDA**

Addendum to Agenda: Revised pages for Consent Agenda: Personnel Actions, Item I-6, Classified Employees; I-7, Classified Substitutes; I-8, District Volunteers. Matt Carter moved, Melinda Marchlewicz seconded, to approve the agenda as amended. **(Motion approved; vote: 5-0)**  
*Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Aye*

### **PUBLIC COMMENTS**

There were no public comments at this time

### **PRESENTATIONS/INFORMATION ITEMS/BOARD POLICY/REPORTS**

#### **Board Policy**

BP/AR 1312.3, Uniform Complaint Procedures

#### **Reports**

Reports by:

Boron HS Student Board Member  
MEA  
Principals  
Superintendent

No Report:

Desert HS Student Board Member  
CSEA

**ANNUAL BOARD ORGANIZATION**

- A. Election of President:** Melinda Marchlewicz moved, Matt Carter seconded, to elect Sherman Burkhead Jr. as President of the Governing Board for the 2018 calendar year. **(Motion approved; vote: 5-0)**  
*Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Aye*
- B. Election of Clerk:** Sherman Burkhead Jr. moved, Matt Carter seconded, to elect Melinda Marchlewicz as Clerk of the Governing Board for the 2018 calendar year. **(Motion approved; vote: 5-0)**  
*Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Aye*
- C. Superintendent as Secretary to Board:** Matt Carter moved, Melinda Marchlewicz seconded, to appoint the District Superintendent, Kevin Cordes, as Secretary to the Governing Board for the 2018 calendar year. **(Motion approved; vote: 5-0)**  
*Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Aye*
- D. Representative to County Committee on School District Organization:** Sherman Burkhead Jr. moved, Melinda Marchlewicz seconded, to select Mitchel Nakaahiki as the Board's representative and Tatiana Matta as the alternate to the Kern County Committee on School District Organization for 2018. **(Motion approved; vote: 5-0)**  
*Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Aye*
- E. Board Meeting Calendar for 2018:** Matt Carter moved, Melinda Marchlewicz seconded, to adopt the following meeting calendar for 2018: Regular Board Meetings to be held on the second Wednesday of each month. Meeting dates for 2018: January 17, February 14, March 14, April 18, May 9, June 6, June 20, July 11, August 8, September 12, October 10, November 14, and December 12. *(January meeting moved to 3<sup>rd</sup> Wednesday, due to Winter Break; April meeting moved to 3<sup>rd</sup> Wednesday, due to Spring Break; Two meetings in June due to adoption of LCAP and adoption of budget)* **(Motion approved; vote: 5-0)**  
*Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Aye*

**CONSENT AGENDA**

Melinda Marchlewicz moved, Mitchel Nakaahiki seconded, to approve/adopt/ratify the following items on the Consent Agenda. **(Motion approved; vote: 5-0)**

*Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Aye*

**A. Adoption of Minutes**

1. Regular Board Meeting, November 8, 2017

**B. Deposit Transactions Report, November 2017****C. Accounts Payables Report, November 2017****D. Winter Sports Schedule, Desert Junior-Senior High School****E. Student Body Account Reports, Branch Elementary, Boron Junior-Senior High, and Desert Junior-Senior High Schools****F. Agreement with Tamara Agundez for Community Health Care****G. Approval of Revised Classified Substitutes, Food Service, and Campus Aide Salary Schedules, due to increase in minimum wage****H. Approval of Revised Administrator and Professional Salary Schedule****I. Approval of Personnel Actions**

1. Certificated Stipends
2. Certificated Resignation
3. Certificated Appointments
4. Classified Resignations
5. Change to Classified Assignments
6. Classified Employees *(revised)*
7. Classified Substitutes *(revised)*
8. District Volunteers *(revised)*
9. Resolution 12-17-02, Liezel O'Brien to provide Speech and Language Services

**ACTION AGENDA**

- A. Annual Accounting of Developer Fee Fund:** The public hearing for the annual accounting of the developer fee fund for 2016-17 opened at 6:39 p.m. and closed at 6:40 p.m. with no public comments. Matt Carter moved, Mitchel Nakaahiki seconded, to approve the annual accounting of the developer fee fund for 2016-17. **(Motion approved; vote: 5-0)**  
*Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Aye*
- B. 2017-18 First Period Interim Report:** Sherman Burkhead Jr. moved, Melinda Marchlewicz seconded, to approve the 2017-18 First Period Interim Report as "positive," certifying that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years. **(Motion approved; vote: 5-0)**  
*Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Aye*
- C. Memorandum of Understanding Between California School Employees Association and its Chapter #340 and Muroc Joint Unified School District Regarding AB 119:** Matt Carter moved, Tatiana Matta seconded, to approve the MOU between CSEA and Muroc JUSD regarding AB 119. **(Motion approved; vote: 5-0)**  
*Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Aye*
- D. Contract for DSA Inspector of Record and Inspection Services for the Boron Projects with Chuck James Construction Services:** Matt Carter moved, Melinda Marchlewicz seconded, to approve the contract for DSA Inspector of Record and Inspection Services for the Boron Bond Projects with Chuck James Construction Services. **(Motion approved; vote: 5-0)**  
*Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Aye*
- E. Contract for DSA Inspector of Record and Inspection Services for the Base Projects with Tri-Valley Inspections Inc.:** Melinda Marchlewicz moved, Mitchel Nakaahiki seconded, to approve the contract for DSA Inspector of Record and Inspection Services for the Base Federal Projects with Tri-Valley Inspections Inc. with the addition of a "not to exceed" *dollar amount* clause. **(Motion approved; vote: 5-0)**  
*Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Aye*
- F. Estimate for Asbestos & Lead Oversight and Final Clearance at Boron HS, Payne MS, Bailey ES, and Base Maintenance and Operations Department by L.Y. Environmental Inc.:** Sherman Burkhead Jr. moved, Matt Carter seconded, to approve the Estimate for Asbestos & Lead Oversight and Final Clearance at Boron HS, Payne MS, Bailey ES, and Base Maintenance and Operations Department by L.Y. Environmental Inc. **(Motion approved; vote: 5-0)**  
*Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Aye*
- G. Resolution 12-17-01, Final Mitigated Negative Declaration, A Mitigation Monitoring and Reporting Program, Approving the Project, and Delegating Authority to Staff to Execute the Notice of Determination for the Edwards AFB TK-12 School Master Plan Project:** Melinda Marchlewicz moved, Matt Carter seconded, to adopt Resolution 12-17-01, for Final Mitigated Negative Declaration, A Mitigation Monitoring and Reporting Program, Approving the Project, and Delegating Authority to Staff to Execute the Notice of Determination for the Edwards AFB TK-12 School Master Plan Project. **(Motion approved; vote: 5-0)**  
*Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Aye*

**BOARD REPORTS/COMMENTS**

President Burkhead Jr. announced the closed session items, and open session ended at 7:41 p.m.

**CLOSED SESSION**

The Board reconvened in Closed Session at 8:02 p.m. pursuant to Government Code Section 54957 to discuss public employee discipline/dismissal/release/employment; to confer with labor negotiator regarding negotiations with both bargaining units and unrepresented employee groups; and to discuss potential litigation and complaints. The Board returned to Open Session at 9:19 p.m. No action to report out.

**PUBLIC COMMENTS**

There were no public comments at this time

**ADJOURNMENT**

There being no further business, Matt Carter moved, Sherman Burkhead Jr. seconded, to adjourn the meeting at 9:20 p.m. **(Motion approved; vote: 5-0)**

*Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Aye*

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Melinda Marchlewicz, Clerk

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January 17, 2018  
Board Adoption Date