

MUROC JOINT UNIFIED SCHOOL DISTRICT REGULAR BOARD MEETING

BOARD OF TRUSTEES

Sherman Burkhead Jr., President
Melinda Marchlewicz, Clerk
Matt Carter, Member
Tatiana Matta, Member
Mitchel Nakaahiki, Member

SUPERINTENDENT

Kevin D. Cordes

STUDENT BOARD MEMBERS

Rose O'Dell, Boron High School
Aidan Moore, Desert High School

BOARD MEETING MINUTES

February 14, 2018

PRESENT

Sherman Burkhead Jr., Matt Carter, Melinda Marchlewicz, Tatiana Matta, Kevin Cordes, Rose O'Dell

ABSENT

Mitchel Nakaahiki, Aidan Moore

CALL TO ORDER

President Burkhead Jr. called the meeting to order at 6:00 p.m.

FLAG SALUTE

Mr. Carter led the flag salute.

APPROVAL OF AGENDA

Addendum to Agenda: Consent Agenda Item J, Personnel Actions: J-8, Temporary Classified Assignments. Action Agenda Items: G, Adoption of Resolution No. 2-18-02, Making Certain Findings Related to CEQA and Authorizing Staff to File a Notice of Exemption for Improvements at Boron Junior-Senior High School; H, Approval of Student Overnight Trip, Desert High School Wrestling Team CIF Sectionals trip to Hanford, California, February 16-17, 2018; I, Approval of Proposal and to Enter into a Contract for Commissioning Services for Boron Junior-Senior High School Modernization with Farnsworth Group, Inc.; J, Approval of Proposal and to Enter into a Contract for Commissioning Services for Bailey Elementary School Phase 1 with Farnsworth Group, Inc.; K, Approval of Proposal and to Enter into a Contract for Commissioning Services for Branch Elementary School Phase 1 with Farnsworth Group, Inc. Revised pages for Consent Agenda: Personnel Actions, Item J-2, Certificated Stipends; J-4, Classified Employees; J-6, Classified Substitutes; J-7, District Volunteers. Matt Carter moved, Melinda Marchlewicz seconded, to approve the agenda as amended. **(Motion approved; vote: 4-0)**
Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Absent

PUBLIC COMMENTS

There were no public comments at this time

PRESENTATIONS/INFORMATION ITEMS/BOARD POLICY/REPORTS

Information Items

WASC Report: Boron and Desert Junior-Senior High Schools
MEA and Muroc presented the initial proposal for negotiations for 2018-2019
Construction Update
Board Meeting Date Changes: April 18 changed to April 11; June 6 changed to June 13; and June 20 changed to June 27

Reports

Reports by:

- Boron HS Student Board Member
- Principals
- Superintendent

No Report:

- Desert HS Student Board Member
- MEA
- CSEA

CONSENT AGENDA

Melinda Marchlewicz moved, Tatiana Matta seconded, to approve/adopt/ratify the following items on the Consent Agenda. **(Motion approved; vote: 4-0)**

Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Absent

A. Adoption of Minutes

- 1. Regular Board Meeting, January 17, 2018

B. Adoption of Board Policy

- 1. BP/AR 3300, Expenditures and Purchases
- 2. BP 3350, Travel Expenses

C. Adoption of Resolution

- 1. Resolution 2-18-01, National School Breakfast Week (March 5-9, 2018)

D. Deposit Transactions Report, January 2018

E. Accounts Payables Report, January 2018

F. Student Body Account Reports, Branch Elementary, Boron Junior-Senior High, and Desert Junior-Senior High Schools

G. 2017-18 Consolidated Application, Phase II

H. Interdistrict Attendance Agreement with Lancaster School District (5 years)

I. Agreements with Brandman University

- 1. Internship Contract
- 2. Early Childhood Education Fieldwork for Site Employees
- 3. Early Childhood Education Fieldwork for Student Volunteers

J. Approval of Personnel Actions

- 1. Certificated Resignation
- 2. Certificated Stipends (*revised*)
- 3. Classified Resignations
- 4. Classified Employee (*revised*)
- 5. Changes to Classified Assignments
- 6. Classified Substitutes (*revised*)
- 7. District Volunteers
- 8. Temporary Classified Assignment (*addendum*)

ACTION AGENDA

A. Revised Job Description for Assistant Superintendent of Student Services: Sherman Burkhead Jr. moved, Matt Carter seconded, to approve the revised job description for Assistant Superintendent of Student Services. **(Motion approved; vote 4-0)**

Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Absent

B. Issue "Notice of Intent to Award" the Abatement Project at Bailey and Branch Elementary Schools: Matt Carter moved, Melinda Marchlewicz seconded, to approve the District issuing the "Notice of Intent to Award" the Abatement project at Bailey and Branch Elementary Schools to Precision Contracting, Inc. **(Motion approved; vote 4-0)**

Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Absent

- C. **Issue “Notice of Intent to Award” the Demolition, Grading, and Electrical Projects at Bailey and Branch Elementary Schools:** Sherman Burkhead Jr. moved, Melinda Marchlewicz seconded, to approve the District issuing the “Notice of Intent to Award” the Bailey and Branch Elementary Schools Demolition to Precision Contracting, Inc.; Grading to Cooley Construction, Inc.; and Electrical to Mike Cox Electric, Inc. **(Motion approved; vote 4-0)**
Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Absent
- D. **Proposals for Geotechnical Engineering, Testing Laboratory, and Special Inspection Services at Bailey Elementary, Branch Elementary, and Boron Junior-Senior High Schools:** Melinda Marchlewicz moved, Matt Carter seconded, to approve the proposals and to enter into a contract for Geotechnical Engineering, Testing Laboratory, and Special Inspection Services at Bailey Elementary, Branch Elementary, and Boron Junior-Senior High Schools with John R. Byerly Inc. **(Motion approved; vote: 4-0)**
Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Absent
- E. **Proposal for QSP and Storm Water Consulting Services at Bailey and Branch Elementary Schools:** Melinda Marchlewicz moved, Sherman Burkhead Jr. seconded, to approve the proposal and to enter into a contract for QSP and Storm Water Consulting Services at Bailey and Branch Elementary Schools with CLM Professional Services. **(Motion approved; vote: 4-0)**
Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Absent
- F. **2018 CSBA Delegate Assembly Election:** There are two vacancies in our subregion. Sherman Burkhead Jr. moved, Melinda Marchlewicz seconded, to cast one vote each for the following candidates, Pamela Jacobsen and Gaby Schmidt in the 2018 CSBA Delegate Assembly Election. **(Motion approved; vote: 4-0)**
Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Absent
- G. **Resolution 2-18-02, Making Certain Findings Related to CEQA and Authorizing Staff to File a Notice of Exemption for Improvements at Boron Junior-Senior- High School:** Matt Carter moved, Melinda Marchlewicz seconded, to adopt Resolution 2-18-02, Making Certain Findings Related to CEQA and Authorizing Staff to File a Notice of Exemption for Improvements at Boron Junior-Senior- High School. **(Motion approved; vote: 4-0)**
Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Absent
- H. **Student Overnight Trip:**
1. **Desert Junior-Senior High School Wrestling Team to Hanford, California, for CIF Sectionals, February 16-17, 2018**
 Sherman Burkhead Jr. moved, Tatiana Matta seconded, to approve the Desert Junior-Senior High School Wrestling Team overnight trip to Hanford, California, February 16-17, 2018. **(Motion approved; vote 4-0)**
Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Absent
- I. **Proposal for Commissioning Services for Boron Junior-Senior High School Modernization:** Matt Carter moved, Melinda Marchlewicz seconded, to approve the proposal and to enter into a contract for Commissioning Services for Boron Junior-Senior High School Modernization with Farnsworth Group Inc. **(Motion approved; vote: 4-0)**
Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Absent
- J. **Proposal for Commissioning Services for Bailey Elementary School Phase 1:** Sherman Burkhead Jr. moved, Melinda Marchlewicz seconded, to approve the proposal and to enter into a contract for Commissioning Services for Bailey Elementary School Modernization with Farnsworth Group Inc. **(Motion approved; vote: 4-0)**
Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Absent
- K. **Proposal for Commissioning Services for Branch Elementary School Phase 1:** Melinda Marchlewicz moved, Matt Carter seconded, to approve the proposal and to enter into a contract for Commissioning Services for Branch Elementary School Modernization with Farnsworth Group Inc. **(Motion approved; vote: 4-0)**
Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Absent

BOARD REPORTS/COMMENTS

President Burkhead Jr. announced the closed session items, and open session ended at 7:14 p.m.

CLOSED SESSION

The Board reconvened in Closed Session at 7:29 p.m. pursuant to Government Code Section 54957 and 54657.6 to discuss public employee discipline/dismissal/release/employment; public employment/appointment of Superintendent and Assistant Superintendent of Student Services; to confer with labor negotiator regarding negotiations with both bargaining units and unrepresented employee groups; and to discuss potential litigation, and complaints. The Board returned to Open Session at 9:13 p.m. and announced the following action.

A. Personnel Matters

1b. Administrative Appointment

Matt Carter moved, Melinda Marchlewicz seconded, to appoint Kevin Cordes as Superintendent.

(Motion approved; vote 4-0)

Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Absent

1b. Administrative Appointment

Matt Carter moved, Tatiana Matta seconded, to appoint Brent Tan as Assistant Superintendent of Student Services. **(Motion approved; vote 4-0)**

Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Absent

PUBLIC COMMENTS

There were no public comments at this time

ADJOURNMENT

There being no further business, Matt Carter moved, Tatiana Matta seconded, to adjourn the meeting at 9:15 p.m. **(Motion approved; vote: 4-0)**

Vote: Burkhead Jr. Aye Carter Aye Marchlewicz Aye Matta Aye Nakaahiki Absent

Melinda Marchlewicz, Clerk

March 14, 2018
Board Adoption Date