

**MUROC JOINT UNIFIED SCHOOL DISTRICT
SPECIAL BOARD MEETING
District Board Room
Richard B. Lynch Educational Center
17100 Foothill Avenue † North Edwards, CA 93523**

BOARD OF TRUSTEES

Sherman Burkhead Jr., President
Melinda Marchlewicz, Clerk
Matt Carter, Member
Tatiana Matta, Member

SUPERINTENDENT

Kevin D. Cordes

**BOARD MEETING AGENDA
Tuesday, May 29, 2018 - 4:00 p.m.**

CALL TO ORDER

APPROVAL OF AGENDA

PUBLIC COMMENTS

At this time, the public may address the Board on any matter pertaining to the District that is not on the agenda. Each member of the public wishing to speak is requested to limit his/her comments to three minutes. The Board will consider public input, but cannot take any action at this meeting.

BOARD INTERVIEWS

The Board will conduct interviews for the vacant Governing Board seat

- ◆ Trustee Area #1, Office A, North Edwards
 - DeLynn Davies
 - Deandra Gelardo
 - Matthew James
 - Kayla Martz

Page

BI 1-12

ACTION AGENDA

Any resident of the District or staff member interested in speaking on an item listed under the Action Agenda, or an item that has been removed from the Consent Agenda and placed on the Action Agenda, should ask for recognition from the Board President to speak on the issue at the time it is being discussed.

- A. Consideration/Possible Action: Provisional Appointment of Trustee;
Area #1, Office A, North Edwards**

ADJOURNMENT

MUROC JOINT UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

WELCOMES YOU AND APPRECIATES YOUR INTEREST IN OUR SCHOOLS

The Board of Trustees represents the residents of the Muroc Joint Unified School District as the elected body created to determine, establish, and uphold the educational policies of the District. The Board functions under the laws of the State of California, but is authorized to plan for an educational program tailored to both the needs and resources of the communities served. The following information is provided to assist the community in understanding the Board's proceedings and to participate in those proceedings. These rules and procedures help the Board conduct business in an orderly and efficient manner and allocate available time.

ADDRESSING THE BOARD	BOARD RESPONSE TO PUBLIC COMMENT
<p>The District welcomes comments from the public at appropriate times during the meeting. The public may address the Board concerning items on the agenda as those items are taken up, prior to Board discussion and deliberation. The public may also address the Board on items not on the agenda but within the jurisdiction of the Board at the time designated.</p> <p>Each speaker must fill out a "Speaker Request Form" at the beginning of the meeting stating the speaker's name and the subject to be addressed, and provide the form to the Superintendent's Secretary at the beginning of the meeting. Please wait to be recognized by the Board President. Comments should be addressed to the Board as a whole and not to individual members or District employees. Unless otherwise determined by the Board, each person is limited to three minutes per item. If multiple speakers wish to speak on a specific item, the total time allotted will be limited to twenty minutes.</p>	<p>The purpose of public comment is to offer an opportunity for members of the public to provide information to school board members. Board action on matters not listed on the agenda is prohibited by law with limited exceptions, and Board discussion on non-agenda items must also be limited as required by law.</p> <p>Board members may, but are not required to, briefly respond to statements made or questions posed by members of the public, refer an item to staff for study and analysis, or request that an item be placed on a future agenda. Staff members are not required to address or respond to comments by the public.</p> <p>Note: Under limited circumstances, the Board may discuss and act on matters not on the agenda if they involve certain emergency situations or if the need to act is critical and came to the attention of the Board and staff after posting the agenda.</p>
COMPLAINTS AGAINST DISTRICT EMPLOYEES	CLOSED SESSION
<p>Whenever a member of the public initiates a specific complaint(s) or charge(s) against an employee, the Board President shall inform the complainant that it is the policy of the Board to hear such complaints or charges with advance notice to the affected employee, in closed session unless otherwise requested by the employee pursuant to Government Code section 44957. This protects the employee's right to adequate notice before a hearing of such complaints and charges, and also preserves the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee. The Board President shall encourage a complainant wishing to discuss employee performance to follow the appropriate District complaint or appeal procedure.</p> <p>Speakers should be aware that they remain legally liable for statements made at the school board meeting. Public testimony is not protected from damage claims for libel or slander.</p>	<p>While most school business is conducted in an open, public session, under limited circumstances the Board may adjourn to a closed session to consider certain kinds of issues, such as real estate and labor negotiations, personnel matters, litigation, complaints or charges against employees, and student matters. These items will be listed on the agenda. When required, the Board will report out in open session certain actions approved in the closed session.</p>
	ACCESS TO DOCUMENTS
	<p>Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:</p> <p>Muroc Joint Unified School District 17100 Foothill Avenue – North Edwards, California 93523 Monday-Friday, 8:00 a.m. – 3:30 p.m.</p>
<p>For information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation to participate in the public meeting, please contact the Superintendent.</p>	

MUROC JOINT UNIFIED SCHOOL DISTRICT

BOARD MEETING BACK-UP MATERIAL

BOARD INTERVIEWS

Trustee Area #1, Office A
North Edwards

- ❖ DeLynn Davies
- ❖ Deandra Gelardo
- ❖ Matthew James
- ❖ Kayla Martz

MUROC JOINT UNIFIED SCHOOL DISTRICT

17100 Foothill Avenue

North Edwards, California 93523

760-769-4821 + 661-258-4178/258-4356

FAX 760-769-4241

RECEIVED APR 30 2018

BY: Sandra

APPLICATION FOR CANDIDATE SEEKING APPOINTMENT IN LIEU OF ELECTION (EDUCATION CODE SECTIONS 5326-8)

BOARD MEMBER APPLICATION

Name: DeLynn H. Davies; E-mail Address: [redacted]; Address: [redacted] North Edwards, CA 93523; City, State: North Edwards, CA; Zip Code: 93523; Home Phone Number: [redacted]; Business Phone Number: [redacted]

Are you registered to vote in the Muroc Joint Unified School District? [X] YES [] NO

- 1. Applications are available at the MJUSD office or online at www.muroc.k12.ca.us.
2. Completed applications must be returned to the MJUSD office at the address listed above no later than 4 p.m. on Monday, April 30, 2018.
3. Applicant must be a resident of the Muroc Joint Unified School District.
4. Applicant must be registered to vote in the Muroc Joint Unified School District.
5. Applicant must be 18 years of age or older.
6. Muroc Joint Unified School District Board of Trustees seats are by trustee area (one trustee from North Edwards, two trustees from Boron, and two trustees from Edwards Air Force Base). THE CURRENT VACANT SEAT (Trustee Area #1, Office A) MUST BE FILLED WITH A RESIDENT OF NORTH EDWARDS.

The undersigned candidate affirms that he or she is at least 18 years of age or older, a citizen of the State of California, a resident of the District, lives in North Edwards, a registered voter, and is not disqualified by the Constitution or laws of the State from holding a civil office.

Signature of Candidate: [Handwritten Signature]; Date: 4-30-18

Please complete reverse side ->

BOARD APPLICANT QUESTIONNAIRE

1. Why do you wish to become a Board Member of the Muroc Joint Unified School District?
2. What do you understand to be the role of a Board Member?
3. What do you think you can contribute to the District as a Board Member?
4. What experiences have you had that might be good preparation for the role of Board Member in this District?
5. With this being such a diversified school district, how would you represent the District as a whole?
6. Do you have the time and energy to dedicate to the job?

Please use the remainder of this paper to answer the above questions and/or attach additional sheets if necessary.

A resume would be appreciated, or any additional information you would like to share.

Board Member applications must be available to the public upon request. Interviews will be held in an open public meeting. Interviews will be scheduled for a Regular Board Meeting on Wednesday, May 9, 2018. Qualified applicants will be notified of their interview time.

1. To insure that all children get a good education and represent the community of North Edwards in that effort.

2. To oversee the operation of the schools and see that all money is spent in the best interest of all the students of the district. To see that all procedures are followed to ensure the proper running of the district and represent the people of North Edwards.

3. A vast knowledge of the quality of education that Muroc Joint Unified School District has given to me and my family since I started my education at West Boron in 1958.

4. I spent eight years as the President of the Edgemont Acres Mutual Water Company and two as Vice President. At the present time I'm the Vice President of Boron Little League and a coach for the Boron Youth Football program. I coached at Boron High School for seven years coaching Basketball and Softball. During my years of coaching I always made sure that all of my players kept their grades up and found other players to help with those who were struggling in a class.

5. All kids have the same right to the same education no matter where they live or who they are.

6. I have been retired for over seven years and when it comes to our youth I always find the time and energy.

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RECEIVED
APR 30 2018

BY: Sandra

APPLICATION FOR CANDIDATE SEEKING APPOINTMENT IN LIEU OF
ELECTION (EDUCATION CODE SECTIONS 5326-8)

BOARD MEMBER APPLICATION

Deandra Gelardo [REDACTED]
Name _____ E-mail Address _____
[REDACTED] North Edwards, CA 93523
Address _____ City, State _____ Zip Code _____
[REDACTED]
Home Phone Number _____ Business Phone Number _____

Are you registered to vote in the
Muroc Joint Unified School District? YES NO

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SIGNATURE ON FILE _____ 4/30/18
Signature of Candidate _____ Date

Please complete reverse side →

BOARD APPLICANT QUESTIONNAIRE

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4. What experiences have you had that might be good preparation for the role of Board Member in this District?
5. With this being such a diversified school district, how would you represent the District as a whole?
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A resume would be appreciated, or any additional information you would like to share.

- 1) As a former graduate of Boron High School, and active member in the community of North Edwards, I can bring my past experience and current understanding when advocating for the community and working with fellow board members.
- 2) Serving as a Board Member, or trustee, means I would be acting as the community's advocate for public education. My role would be to maintain a focus on student achievement and well-being and to participate in making decisions to benefit the entire District.
- 3) As someone that has been through the School District, currently have children enrolled, and a member of North Edwards community, I believe I can work with the school board colleagues and with other community partners to ensure all the students within the board have equal opportunities to reach their maximum potential.
- 4) Currently one of my roles at work is as a Training Manager. I work with military members on furthering their education and training, staying on target according to Air Force guidelines, and finding other opportunities to advance. I also brief the Commander on training and education status to ensure the member meets all requirements.
- 5) I would best represent the District by being respectful, caring, and professional. I believe in being a part of a team and respecting others. We should have a common goal to place students first when making any decisions. Caring for all families in the community, not just ones with school-aged children is critical to a healthy district.
- 6) I will have the time and energy to dedicate to the position because bettering our Education System and community is my top priority, after my family.

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RECEIVED
APR 30 2018
BY: Dandra

APPLICATION FOR CANDIDATE SEEKING APPOINTMENT IN LIEU OF
ELECTION (EDUCATION CODE SECTIONS 5326-8)

BOARD MEMBER APPLICATION

Matthew James [redacted]
Name E-mail Address

[redacted] North Edwards, CA 93523
Address City, State Zip Code

[redacted] [redacted]
Home Phone Number Business Phone Number

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Matthew D. Jones 4/30/18
Signature of Candidate Date

Please complete reverse side →

BOARD APPLICANT QUESTIONNAIRE

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Question 1 Answer:

I believe that it is the responsibility of the community to be involved in their local politics and to voice the opinions of that community. I currently believe that I am capable and qualified to fulfill this responsibility.

Question 2 Answer:

I understand that a board member is to make themselves aware of the needs and concerns of the district/community. I believe that this understanding should be voiced in the board meeting honestly without bias.

Question 3 Answer:

I will be able to provide time and attention with an honest and informed voice of the community.

Question 4 Answer:

My father and many acquaintances have been board members in the past. I have sat listening to their concerns and successes over the years. I have sat on committees in college for volunteer work provided service to families in need working along side Habitat for Humanity, hospitals and community members. I am also an eagle scout and have sat on many scouting committees over the years assessing how to best help the scouts obtain their goals.

Question 5 Answer:

By working with other board members to understand the situation pertaining to their geographical area. Attending events in other parts of the district to gain a better perspective of the diversity and adapting accordingly.

Question 6 Answer:

I have the time and will make the time to understanding the needs of this district and community. My career allows me the flexibility to serve in this capacity.

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MATTHEW D. JAMES



EDUCATION

Construction Management, B.S.

Graduated July 18th 2017 Brigham Young University – Idaho
Jan 2014-Jul 2017

EXPERIENCE

I have over 10 years of construction experience. I started at the age of 18 working as a construction laborer. When the economy turned I left the industry for other opportunities. However, construction was my passion so I sought to receive my education in the field of Construction Management. I now strive to excel in any position I am employed and to support/grow the company and team I work with in all capacities.

Commercial Services Unlimited Inc.; Lancaster, CA Feb. 2018 – Present

Project Manager

- Locate and secure new clients/work
- Estimate and gather bids from subs
- Coordinated subs to perform contracted scope
- Generate and maintain project schedule

Matt James Construction Services; North Edwards, CA July. 2017 – Feb. 2018

Owner

- Secured work with new clients
- Estimated and coordinated projects
- Maintained books and project schedules

Layton Construction; Murray, UT Aug. 2016 – Nov. 2016

Assistant Superintendent Intern

- Coordinated subs to perform contracted scope
- Updated schedule and other construction documents
- Managed quality control for all civil and site work

McCarthy Building Company; Phoenix, AZ April 2016 – Aug. 2016

Project Engineer/Superintendent Intern

- Generated and procced RFI's, Submittals and other documents
- Updated as builds
- Coordinated and managed all finish trades

Hemming Properties; Rexburg, ID Dec. 2013 – Dec. 2014

Manager

- Managed 133 student apartment complex including rent collection and inspections
- Oversaw facility maintenance

DL Beck, Inc.; Rexburg, ID Sep. 2013 – Dec. 2013

Heavy Equipment Operator & Welder (Internship)

- Operated Bobcat S250
- Framed and fabricated building structures
- Formed, placed, and finished concrete

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RECEIVED
APR 27 2018

BY: Aandra

APPLICATION FOR CANDIDATE SEEKING APPOINTMENT IN LIEU OF
ELECTION (EDUCATION CODE SECTIONS 5326-8)

BOARD MEMBER APPLICATION

Kayla A. Martz

Name

E-mail Address

[REDACTED]

North Edwards, CA

93523

Address

City, State

Zip Code

[REDACTED]

Home Phone Number

[REDACTED]

Business Phone Number

Are you registered to vote in the
Muroc Joint Unified School District?

YES

NO

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Kayla Martz

Signature of Candidate

4/27/18

Date

Please complete reverse side →

1. Why do you wish to become a Board Member of the Muroc Joint Unified School District?

I enjoy serving in my community. We live in a unique location. This unique location allows us to serve our community to a greater degree because of the smaller population. In doing this, I feel becoming a member of the MJUSD Board will allow me to continue serving and striving to make a difference in our District and Community.

2. What do you understand to be the role of a Board Member?

The role of a school board member is to work together with the other board members, (forming a team-if you will), to ensure that our school district is setting direction, providing support to all staff, is accountable, advocates for children and their education, and is an effective structure to our public school system.

3. What do you think you can contribute to the District as a Board Member?

I feel my role as a mother of four, (MJUSD students), children will be the driving force of what I'd like to contribute to the District. ALL our children deserve the very best and I want to see that they all receive it through education, specialty classes, sports, programs, clubs and special events.

4. What experiences have you had that might be good preparation for the role of Board Member in this District?

I have served as a Board Member for Wind in the Willow Preschool for 7 years. We ensured the preschool received FIRST 5 State Funding, Borax Visitor's Center Grant, and Sponsorships for low income families.

I have also served as a coach for Club Swim Teams, Little League Baseball and AYSO Soccer.

There have been lots of opportunities in our community for me to serve from decorating floats for Twenty Mule Team Days, to running booths at TMT Days and Borax Family Day, to serving in my church.

Currently, I serve as Primary President. The Primary President is assigned to oversee all the teaching, singing, learning, general welfare, and spiritual happiness of the children ages 18 months to turning 12 years old. That is roughly 55 children. There are 6 teachers that look to me for guidance and help in teaching these children, 2 music leaders that take direction from me who receives the overall spiritual goal from Church Offices in Salt Lake.

I am also assigned to direct the leaders of the Cub Scout program for North Edwards and Boron.

Kayla Martz

5. With this being such a diversified school district, how would you represent the District as a whole?

Having worked on both sides of the school district as a full time employee and a substitute Instructional Aide and Secretary, I feel that I have a good understanding of the demographic and needs of our entire district.

I was also raised in an extremely diverse area, (Oxnard, CA), and learned to respect and appreciate everyone from every walk of life.

6. Do you have the time and energy to dedicate to the job?

YES, I do. My children are in school full time. I care for 2 school district teachers' children and one of them will be starting kindergarten in August. I will then only have 1 child to care for each week day and will be able to attend Board Meetings and District Events.

Kayla Martz