

**MUROC JOINT UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING
District Board Room
Richard B. Lynch Educational Center
17100 Foothill Avenue † North Edwards, CA 93523**

BOARD OF TRUSTEES

Sherman Burkhead Jr., President
Melinda Marchlewicz, Clerk
Matt Carter, Member
Deandra Gelardo, Member
Tatiana Matta, Member

SUPERINTENDENT

Kevin D. Cordes

**BOARD MEETING AGENDA
Wednesday, August 8, 2018 - 6:00 p.m.**

CALL TO ORDER

FLAG SALUTE

APPROVAL OF AGENDA

PUBLIC COMMENTS

At this time, the public may address the Board on any matter pertaining to the District that is not on the agenda. Each member of the public wishing to speak is requested to limit his/her comments to three minutes. The Board will consider public input, but cannot take any action at this meeting.

PRESENTATIONS/INFORMATION ITEMS/BOARD POLICY/REPORTS

Page

Information Items

- ◆ Quarterly Report on Williams Uniform Complaints
- ◆ Construction Update: Kevin Cordes

IN 2-3

Board Policy/Administrative Regulation (First Reading)

- ◆ BP/AR 3551, Food Service Operations/Cafeteria Fund
- ◆ BP/AR 3553, Free and Reduced Price Meals

BP 2-10

BP 11-17

Reports

- ◆ Muroc Education Association (MEA)
- ◆ California School Employees Association (CSEA)
- ◆ Principal's
- ◆ Superintendent

CONSENT AGENDA

All matters listed under Consent Agenda are considered by the Board to be routine and will be enacted by one motion in the form listed below, unless any member of the Board requests that an item be removed from the Consent Agenda for separate consideration.

BY GENERAL CONSENT THE FOLLOWING AGENDA ITEMS ARE APPROVED/ADOPTED/RATIFIED

Page

A. Adoption of Minutes	
1. Regular Board Meeting, June 27, 2018	CA 2-3
B. Deposit Transactions Report , June 2018	CA 4-7
C. Accounts Payables Report , June 2018	CA 8-17
D. Student Body Account Reports , Branch Elementary School	CA 18
E. Authorization for Superintendent to File Impact Aid Applications for 2018-2019	CA 19
F. Interdistrict Attendance Agreement with other School Districts for 2018-2019	CA 20
G. Kern County Superintendent of Schools	
1. Kern County SELPA Participation Agreement	CA 21-25
H. Professional Services Agreement	
1. Virginia Maria Hanes for Payroll Services	CA 26-27
I. Personnel Actions	
1. Certificated Appointments	CA 28
2. Certificated Stipends	CA 29
3. Classified Resignations	CA 30
4. Change to Classified Assignments	CA 31
5. Classified Employees	CA 32
6. Classified Substitutes	CA 33
7. Resolution 8-18-01, Olivia Davis Short Term Staff Permit for Elementary	CA 34
8. Resolution 8-18-02, Richard Raught Short Term Staff Permit for Physical Education	CA 35
9. Resolution 8-18-03, Brianna Richmond Short Term Staff Permit for Elementary	CA 36
10. Resolution 8-18-04, Noel Zavala Provisional Internship Permit for English	CA 37

BOARD REPORTS/COMMENTS

- ◆ Board Member Reports and/or Comments

ANNOUNCE CLOSED SESSION ITEMS

CLOSED SESSION

The Board will consider and may act upon any of the following items in Closed Session. Any action taken will be reported publicly at the end of the Closed Session as required by law.

- A. Personnel Matters
 - 1. Pursuant to Government Code Section 54957;
 - a. Public Employee Discipline/Dismissal/Release/Employment
- B. Confer with Labor Negotiator
 - 1. Certificated Bargaining Unit
 - 2. Classified Bargaining Unit
 - 3. Unrepresented Employee Groups
- C. Pursuant to Government Code Section 54956.9;
 - 1. Conference with Legal Counsel-Anticipated Litigation (1 potential case)
- D. Complaints

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION

PUBLIC COMMENTS

At this time, the public may address the Board on any matter pertaining to the District that is not on the agenda. Each member of the public wishing to speak is requested to limit his/her comments to three minutes. The Board will consider public input, but cannot take any action at this meeting.

ADJOURNMENT

MUROC JOINT UNIFIED SCHOOL DISTRICT

BOARD MEETING BACK-UP MATERIAL

INFORMATION ITEMS

August 8, 2018

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

Information Item

TO: Board of Trustees

FROM: Kevin D. Cordes, Superintendent

MEETING DATE: August 8, 2018

AGENDA ITEM: **Quarterly Report on Williams Uniform Complaints**

BACKGROUND: The State requires that the District report on a quarterly basis the number of complaints received related to the Williams Lawsuit Settlement. The Williams settlement requires that all complaints received related to the following specific issues be reported. Those areas are:

- Inappropriate or inadequate textbooks and instructional materials
- Unqualified teachers
- Inadequate or unsafe facilities

A copy of our Quarterly Report on Williams Uniform Complaints is attached.

Quarterly Report on Williams Uniform Complaints

[Education Code §35186]

District: Muroc Joint Unified School District

Person completing this form: Kevin D. Cordes Title: Superintendent

Quarterly Report Submission Date: April 1, 2018 (for period Jan 1-Mar 31)
 (check one) July 1, 2018 (for period Apr 1-Jun 30)
 October 1, 2018 (for period Jul 1-Sep 30)
 January 1, 2019 (for period Oct 1-Dec 31)

Date for information to be reported publicly at governing board meeting: August 8, 2018

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Mis-assignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Kevin D. Cordes
 Print Name of District Superintendent

 Signature of District Superintendent

August 1, 2018
 Date

MUROC JOINT UNIFIED SCHOOL DISTRICT

BOARD MEETING BACK-UP MATERIAL

BOARD POLICIES
ADMINISTRATIVE REGULATIONS

August 8, 2018

MJUSD
DIVISION 3000
BUSINESS AND NONINSTRUCTIONAL OPERATIONS

FOOD SERVICE OPERATIONS/CAFETERIA FUND

BP 3551

The Governing Board intends that, insofar as possible, school food services shall be a self-supporting, nonprofit program. Upon recommendation of the Superintendent or designee, the Board shall review and approve meal prices. Program financial reports shall be presented regularly to the Board.

Adult meals may be offered to employees as a matter of convenience. Insofar as these meals may include federally donated food commodities, their price shall be set higher than that of student meals so as to reimburse the food service program for the total cost of providing adult meals.

The Superintendent or designee shall establish a cafeteria fund independent of the District's general fund.

The wages, salaries and benefits of food service employees shall be paid from the District general fund and shall be reimbursed from the cafeteria fund to the general fund whenever so ordered by the Board. (*Education Code 38103*)

Legal Reference:

Education Code

38090-28095 Cafeterias, funds and accounts

38100-38103 Cafeterias, allocation of charges

49490-49493 School breakfast and lunch programs

49500-49505 School meals

First Reading: 11/8/00

Governing Board Adoption: 1/17/01

REPLACES OLD BOARD POLICY

MJUSD
DIVISION 3000
BUSINESS AND NONINSTRUCTIONAL OPERATIONS

FOOD SERVICE OPERATIONS/CAFETERIA FUND

BP 3551(a)

The Governing Board intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

(cf. 3311 - Bids)

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3552 - Summer Meal Program)

(cf. 5030 - Student Wellness)

The Superintendent or designee shall ensure that all food service personnel possess the required qualifications and receive ongoing professional development related to the effective management and implementation of the district's food service program in accordance with law.

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by the California Department of Education (CDE). *(42 USC 1776)*

Meal Sales

Meals may be sold to students, district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. *(Education Code 38082)*

In addition, meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are on campus for a legitimate purpose. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760.

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments, including delinquent meal payments. Such procedures shall conform with 2 CFR 200.426 and any applicable CDE guidance. The Superintendent or designee shall clearly communicate these procedures to students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public.

The Superintendent or designee shall ensure that a student whose parent/guardian has unpaid school meal fees is not overtly identified, shamed, treated differently, or served a meal that differs from the meal served to other students. *(Education Code 49557.5)*

REPLACES OLD BOARD POLICY

FOOD SERVICE OPERATIONS/CAFETERIA FUND

BP 3551(b)

Students who are enrolled in the free or reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation. Such students shall not be overtly identified or treated differently from other students.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 3553 - Free and Reduced Price Meals)

Cafeteria Fund

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

The wages, salaries, and benefits of food service employees shall be paid from the district's general fund. At any time, the Board may order reimbursement from the district's cafeteria fund for these payments in amounts prescribed by the Board and not exceeding the costs actually incurred. *(Education Code 38103)*

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and reasonable and necessary indirect program costs as allowed by law.

(cf. 3230 - Federal Grant Funds)

(cf. 3400 - Management of District Assets/Accounts)

(cf. 3460 - Financial Reports and Accountability)

Contracts with Outside Services

With Board approval, the district may enter into a contract for food service consulting services or management services in one or more district schools. *(Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)*

(cf. 3312 - Contracts)

(cf. 3600 - Consultants)

Procurement of Foods, Equipment and Supplies

To the maximum extent practicable, foods purchased for use in school meals by the district or by any entity purchasing food on its behalf shall be domestic commodities or products. Domestic commodity or product means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. *(42 USC 1760; 7 CFR 210.21)*

A nondomestic food product may be purchased for use in the district's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonable quantities of a satisfactory quality, or when competitive bids reveal the costs of a United States product are significantly higher than the nondomestic product. In such cases, the Superintendent or designee shall retain documentation justifying the use of the exception.

Furthermore, the district shall accept a bid or price for an agricultural product grown in California before accepting a bid or price for an agricultural product grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price of a product produced outside the state. *(Food and Agriculture Code 58595)*

REPLACES OLD BOARD POLICY

FOOD SERVICE OPERATIONS/CAFETERIA FUND

BP 3551(c)

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the district's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award. *(Public Contract Code 20111)*

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by the CDE to ensure compliance of the district's food service program with federal requirements related to maintenance of the nonprofit school food service account, meal charges, paid lunch equity, revenue from nonprogram goods, indirect costs, and USDA foods.
(cf. 3555 - Nutrition Program Compliance)

Legal Reference:

EDUCATION CODE

- 38080-38086 Cafeteria, establishment and use*
- 38090-38095 Cafeterias, funds and accounts*
- 38100-38103 Cafeterias, allocation of charges*
- 42646 Alternate payroll procedure*
- 45103.5 Contracts for management consulting services; restrictions*
- 49490-49493 School breakfast and lunch programs*
- 49500-49505 School meals*
- 49554 Contract for services*
- 49550-49564.5 Meals for needy students*
- 49580-49581 Food recovery program*

FOOD AND AGRICULTURE CODE

- 58595 Preference for California-grown agricultural products*

HEALTH AND SAFETY CODE

- 113700-114437 California Retail Food Code*

PUBLIC CONTRACT CODE

- 2000-2002 Responsive bidders*
- 20111 Contracts*

CODE OF REGULATIONS, TITLE 5

- 15550-15565 School lunch and breakfast programs*

UNITED STATES CODE, TITLE 42

- 1751-1769j School lunch programs*
- 1771-1791 Child nutrition, including:*
- 1773 School breakfast program*

CODE OF FEDERAL REGULATIONS, TITLE 2

- 200.56 Indirect costs, definition*
- 200.318-200.326 Procurement standards*
- 200.400-200.475 Cost principles*
- 200 Appendix VII Indirect cost proposals*

CODE OF FEDERAL REGULATIONS, TITLE 7

- 210.1-210.31 National School Lunch Program*
- 220.1-220.21 National School Breakfast Program*
- 250.1-250.70 USDA foods*

REPLACES OLD BOARD POLICY

FOOD SERVICE OPERATIONS/CAFETERIA FUND

BP 3551(d)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

Food Distribution Program Administrative Manual

Storage and Inventory Management of U.S. Department of Agriculture Foods, NSD Management Bulletin,

FDP-01-2018, January 2018

Unpaid Meal Charges: Local Meal Charge Policies, Clarification on Collection of Delinquent Meal Payments, and Excess Student Account Balances, NSD Management Bulletin, SNP-03-2017, April 2017

Clarification for the Use of Alternate Meals in the National School Lunch and School Breakfast Programs, Bad Debt Policies, and the Handling of Unpaid Meal Charges, NSD Management Bulletin, USDA-SNP-06-2015, May 2015

Cafeteria Funds--Allowable Uses, NSD Management Bulletin, NSD-SNP-07-2013, May 2013

Paid Lunch Equity Requirement, NSD Management Bulletin, USDA-SNP-16-2012, October 2012

Adult and Sibling Meals in the National School Lunch and School Breakfast Programs, NSD Management Bulletin 00-111, July 2000

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

FAQs About School Meals

Unpaid Meal Charges: Guidance and Q&A, SP 23-2017, March 2017

Indirect Costs: Guidance for State Agencies and School Food Authorities SP 60-2016, September 2016

Overcoming the Unpaid Meal Challenge: Proven Strategies from Our Nation's Schools, September 2016

Unpaid Meal Charges: Local Meal Charge Policies, SP 46-2016, July 2016

Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program, SP 24-2016, February 2016

Discretionary Elimination of Reduced Price Charges in the School Meal Programs, SP 17-2014, January 2014

WEB SITES

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California School Nutrition Association: <http://www.calsna.org>

U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov/cnd>

First Reading: 8/8/18

Governing Board Adoption:

NEW ADMINISTRATIVE REGULATION

MJUSD
DIVISION 3000
BUSINESS AND NONINSTRUCTIONAL OPERATIONS
ADMINISTRATIVE REGULATION

FOOD SERVICE OPERATIONS/CAFETERIA FUND

AR 3551(a)

Payments for Meals

With the exception of students who are eligible to receive meals at no cost, students may pay on a per-meal basis or may submit payments in advance. The Superintendent or designee shall maintain a system for accurately recording payments received and tracking meals provided to each student.

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3552 - Summer Meal Program)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 3555 - Nutrition Program Compliance)

At the beginning of the school year, and whenever a student enrolls during the school year, parents/guardians shall be notified of the district's meal payment policies and be encouraged to prepay for meals whenever possible. The Superintendent or designee shall communicate the district's meal payment policies through multiple methods, including, but not limited to:

1. Explaining the meal charge policy within registration materials provided to parents/guardians at the start of the school year
2. Including the policy in print versions of student handbooks, if provided to parents/guardians annually
3. Providing the policy whenever parents/guardians are notified regarding the application process for free and reduced-price meals, such as in the distribution of applications at the start of the school year
4. Posting the policy on the district's web site
5. Establishing a system to notify parents/guardians when a student's meal payment account has a low or negative balance

(cf. 1113 - District and School Web Sites)

(cf. 5145.6 - Parental Notifications)

In any school that uses a system of meal tickets or other similar medium of exchange rather than an electronic point-of-sale system, the Superintendent or designee shall develop a process for providing replacement tickets to any student who reports his/her tickets as lost or stolen. However, whenever any student reports an excessive number of lost or stolen tickets, the Superintendent or designee shall notify the parent/guardian and may provide an alternative method of tracking meal usage for that student.

In order to avoid potential misuse of a student's food service account by someone other than the student in whose name the account has been established, the Superintendent or designee shall verify a student's identity when setting up the account and when charging any meal to the account. The Superintendent or designee shall investigate any claim that a bill does not belong to a student or is inaccurate, shall not require a student to pay a bill that appears to be the result of identity theft, and shall open a new account with a new account number for a student who appears to be the subject of identity theft.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

Any payments made to a student's food service account shall, if not used within the school year, be carried over into the next school year or be refunded to the student's parents/guardians.

NEW ADMINISTRATIVE REGULATION

FOOD SERVICE OPERATIONS/CAFETERIA FUND

AR 3551(b)

Unpaid and Delinquent Meal Charges

No later than 10 days after a student's school meal account has reached a negative balance, the Superintendent or designee shall so notify the student's parent/guardian. Before sending this notification, the district shall exhaust all options and methods to directly certify the student for free or reduced-price meals. If the district is not able to directly certify the student, the notice to the parent/guardian shall include a paper copy of, or an electronic link to, an application for free or reduced-price meals and the Superintendent or designee shall contact the parent/guardian to encourage submission of the application. *(Education Code 49557.5)*

The district may attempt to collect unpaid school meal fees from a parent/guardian, but shall not use a debt collector. *(Education Code 49557.5)*

The Superintendent or designee may enter into an agreement with a student's parent/guardian for payment of the student's unpaid meal charge balance over a period of time. As necessary, the repayment plan may allow the unrecovered or delinquent debt to carry over into the next fiscal year.

The district shall not direct any action toward a student to collect unpaid school meal fees. *(Education Code 49557.5)*

The district's efforts to collect debt shall be consistent with district policies and procedures, California Department of Education (CDE) guidance, and 2 CFR 200.426. The district shall not spend more than the actual debt owed in efforts to recover unpaid meal charges.

The Superintendent or designee shall maintain records of the efforts made to collect unpaid meal charges and, if applicable, financial documentation showing when the unpaid meal balance has become an operating loss.

Reimbursement Claims

The Superintendent or designee shall maintain records of the number of meals served each day by school site and by category of free, reduced-price, and full-price meals. The Superintendent or designee shall submit reimbursement claims for school meals to CDE using the online Child Nutrition Information and Payment System.

Donation of Leftover Food

To minimize waste and reduce food insecurity, the district may provide sharing tables where students and staff may return appropriate unused cafeteria food items to be made available to students during the course of a regular school meal time. If food on the sharing tables is not taken by a student, the school cafeteria may donate the food to a food bank or any other nonprofit charitable organization. *(Health and Safety Code 114079)*

Food that may be donated includes prepackaged, nonpotentially hazardous food with the packaging still intact and in good condition, whole uncut produce, unopened bags of sliced fruit, unopened containers of milk that are immediately stored in a cooling bin maintained at 41 degrees Fahrenheit or below, and perishable prepackaged food if it is placed in a proper temperature-controlled environment. The preparation, safety, and donation of food shall be consistent with Health and Safety Code 113980. *(Health and Safety Code 114079)*

NEW ADMINISTRATIVE REGULATION

FOOD SERVICE OPERATIONS/CAFETERIA FUND

AR 3551(c)

Cafeteria Fund

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. The income and expenditures of any cafeteria revolving account established by the Governing Board shall be recorded as income and expenditures of the cafeteria fund. (*Education Code 38090, 38091*)
(*cf. 3100 - Budget*)
(*cf. 3300 - Expenditures and Purchases*)

The cafeteria fund shall be used only for those expenditures authorized by the Board as necessary for the operation of school cafeterias in accordance with Education Code 38100-38103, 2 CFR Part 200 Appendix VII, and the California School Accounting Manual.

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the expenditure's purpose and basis. (*Education Code 38101*)
(*cf. 3110 - Transfer of Funds*)

Indirect costs charged to the food service program shall be based on either the district's prior year indirect cost rate or the statewide average approved indirect cost rate for the second prior fiscal year, whichever is less. (*Education Code 38101*)

Net cash resources in the nonprofit school food service shall not exceed three months average expenditures. (*2 CFR 220.14*)

U.S. Department of Agriculture Foods

The Superintendent or designee shall ensure that foods received through the U.S. Department of Agriculture (USDA) are handled, stored, and distributed in facilities which: (*7 CFR 250.14*)

1. Are sanitary and free from rodent, bird, insect, and other animal infestation
2. Safeguard foods against theft, spoilage, and other loss
3. Maintain foods at proper storage temperatures
4. Store foods off the floor in a manner to allow for adequate ventilation
5. Take other protective measures as may be necessary

The Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and CDE procedures, and shall ensure that foods are used before their expiration dates.

USDA donated foods shall be used in school lunches as far as practicable. USDA foods also may be used in other nonprofit food service activities, including, but not limited to, school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students, provided that any revenues from such activities accrue to the district's nonprofit food service account. (*7 CFR 250.59*)

Contracts with Outside Services

The term of any contract for food service management or consulting services shall not exceed one year. Any renewal of the contract or further requests for proposals to provide such services shall be considered on a year-to-year basis. (*Education Code 45103.5; 7 CFR 210.16*)

NEW ADMINISTRATIVE REGULATION

FOOD SERVICE OPERATIONS/CAFETERIA FUND

AR 3551(d)

Any contract for management of the food service operation shall be approved by CDE and comply with the conditions in Education Code 49554 and 7 CFR 210.16 as applicable. The district shall retain control of the quality, extent, and general nature of its food services, including prices to be charged to students for meals, and shall monitor the food service operation through periodic on-site visits. The district shall not enter into a contract with a food service company to provide a la carte food services only, unless the company agrees to offer free, reduced-price, and full-price reimbursable meals to all eligible students. *(Education Code 49554; 42 USC 1758; 7 CFR 210.16)*

Any contract for consulting services shall not result in the supervision of food service classified staff by the management consultant, nor shall it result in the elimination of any food service classified staff or position or have any adverse effect on the wages, benefits, or other terms and conditions of employment of classified food service staff or positions. All persons providing consulting services shall be subject to applicable employment conditions related to health and safety as listed in Education Code 45103.5. *(Education Code 45103.5)*

(cf. 3312 - Contracts)

(cf. 3515.6 - Criminal Background Checks for Contractors)

(cf. 3600 - Consultants)

(cf. 4112.4/4212.4/4312.4 - Health Examinations)

(cf. 4212 - Appointments and Conditions of Employment)

FREE AND REDUCED PRICE MEALS

BP 3553

The Governing Board recognizes that adequate nutrition is essential to child development and learning. The District shall provide free and reduced price meals for students whose families meet federal eligibility criteria.

The Superintendent or designee shall recommend for Board approval a plan that ensures that eligible students are not overtly identified by their peers.

The Board authorizes designated employees to use individual records pertaining to student eligibility for any free and reduced price meal program solely for the purpose of disaggregation of academic achievement data in accordance with federal and state law and regulation.

Legal Reference:

Education Code

- 48980 Notice at beginning of term*
- 49490-49493 School breakfast and lunch programs*
- 49500-49505 School meals*
- 49510-49520 Nutrition*
- 49530-49536 Child Nutrition Act of 1974*
- 49547-48548.3 Comprehensive nutrition services*
- 49550-49560 Meals for needy students*

Code of Regulations, Title 5

- 15510 Mandatory meals for needy students*
- 15530-15535 Nutrition education*
- 15550-15565 School lunch and breakfast programs*

United States Code, Title 20

- 1232g Federal Educational Rights and Privacy Act*
- 6301-6514 Title I programs*

United States Code, Title 42

- 1751-1769 National lunch programs*
- 1771-1791 Child nutrition*

First Reading: 11/8/00

Governing Board Adoption: 1/17/01

REPLACES OLD BOARD POLICY

MJUSD
DIVISION 3000
BUSINESS AND NONINSTRUCTIONAL OPERATIONS

FREE AND REDUCED PRICE MEALS

BP 3553(a)

The Governing Board recognizes that adequate nutrition is essential to the development, health, and learning of all students. The Superintendent or designee shall facilitate and encourage the participation of students from low-income families in the district's food service program.

(cf. 3551 - Food Service Operations/Cafeteria Fund)

(cf. 3552 - Summer Meal Program)

(cf. 5030 - Student Wellness)

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - Before/After School Programs)

(cf. 6177 - Summer Learning Programs)

The district shall provide at least one nutritionally adequate meal each school day, free of charge or at a reduced price, for students whose families meet federal eligibility criteria. *(Education Code 49550, 49552)*

To provide optimal nutrition and reduce the administrative burden of food service operations, the Superintendent or designee shall assess the eligibility of district schools to provide breakfast and/or lunch free of charge to all students at the school under a federally funded universal meal service provision, such as Provision 2 or the Community Eligibility Provision, pursuant to 42 USC 1759a.

If any district school meets the criteria for a "very high poverty school" through its eligibility for the federal Community Eligibility Provision reimbursement rate pursuant to 42 USC 1759a, the district shall apply to the California Department of Education (CDE) to operate a universal meal service, unless the Board adopts a resolution stating that the district is unable to comply with this requirement due to fiscal hardship. The resolution shall be part of the public agenda for at least two consecutive Board meetings, first as an information item and then as an action item. The Board shall reconsider the resolution at least once every four years. *(Education Code 49564; 42 USC 1759a)*

The Superintendent or designee shall ensure that meals provided through the free and reduced-price meals program meet applicable state and/or federal nutritional standards in accordance with law, Board policy, and administrative regulation.

(cf. 3550 - Food Service/Child Nutrition Program)

Schools participating in the Special Milk Program pursuant to 42 USC 1772 shall provide milk at no charge to students who meet federal eligibility criteria for free or reduced-price meals.

The Board shall approve, and shall submit to the CDE for approval, a plan that ensures that students eligible to receive free or reduced-price meals and milk are not treated differently from other students.

(Education Code 49557)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 3555 - Nutrition Program Compliance)

(cf. 5145.3 - Nondiscrimination/Harassment)

Confidentiality/Release of Records

All applications and records related to eligibility for the free and reduced-price meal program shall be confidential and may not be released except as provided by law and authorized by the Board or pursuant to a court order. *(Education Code 49558)*

(cf. 5125 - Student Records)

REPLACES OLD BOARD POLICY

FREE AND REDUCED PRICE MEALS

BP 3553(b)

The Board authorizes designated employees to use individual records pertaining to student eligibility for the free and reduced-price meal program for the following purposes: (*Education Code 49558*)

1. Disaggregation of academic achievement data
(*cf. 6162.51 - State Academic Achievement Tests*)
2. Identification of students eligible for services under the federal Elementary and Secondary Education Act pursuant to 20 USC 6301-6576
(*cf. 6171 - Title I Programs*)

If a student transfers from the district to another district, charter school, county office of education program, or private school, the Superintendent or designee may share the student's meal eligibility information to the other educational agency to assist in the continuation of the student's meal benefits.

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to another school district, charter school, or county office of education that is serving a student living in the same household for purposes related to program eligibility and data used in local control funding formula calculations. (*Education Code 49558*)

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to the Superintendent of Public Instruction for purposes of determining allocations under the local control funding formula and for assessing accountability of that funding. (*Education Code 49558*)

The Superintendent or designee may release information on the school lunch program application to the local agency that determines eligibility for participation in the Medi-Cal program if the student has been approved for free meals or, if included in the agreement with the local agency, for reduced-price meals. He/she also may release information on the school lunch application to the local agency that determines eligibility for CalFresh or another nutrition assistance program authorized under 7 CFR 210.1 if the student has been approved for free or reduced-price meals. Information may be released for these purposes only if the student's parent/guardian consents to the sharing of information and the district has entered into a memorandum of understanding with the local agency which, at a minimum, includes the roles and responsibilities of the district and local agency and the process for sharing the information. After sharing information with the local agency for purposes of determining eligibility for that program, no further information shall be shared unless otherwise authorized by law. (*Education Code 49557.2, 49557.3, 49558*)

(*cf. 5141.6 - School Health Services*)

Legal Reference:

EDUCATION CODE

48980 Notice at beginning of term
49430-49434 Pupil Nutrition, Health, and Achievement Act of 2001
49490-49494 School breakfast and lunch programs
49500-49505 School meals
49510-49520 Nutrition
49530-49536 Child Nutrition Act of 1974
49547-49548.3 Comprehensive nutrition service
49550-49564.5 Meals for needy students

CODE OF REGULATIONS, TITLE 5

15510 Mandatory meals for needy students
15530-15535 Nutrition education
15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 20

1232g Federal Educational Rights and Privacy Act
6301-6576 Elementary and Secondary Education Act

REPLACES OLD BOARD POLICY

FREE AND REDUCED PRICE MEALS

BP 3553(c)

UNITED STATES CODE, TITLE 42

1751-1769j School lunch program

1771-1791 Child nutrition, especially:

1773 School breakfast program

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program

220.10-220.21 National School Breakfast Program

245.1-245.13 Determination of eligibility for free and reduced-price meals and free milk

Management Resources:

CSBA PUBLICATIONS

Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, 2012

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, 2012

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Direct Certification Implementation Checklist
Free and Reduced-Price Meals: Universal Meal Service, Nutrition Services Division Management Bulletin SNP-01-2018, January 2018

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Eligibility Manual for School Meals: Determining and Verifying Eligibility, July 2015

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS (continued)

Provision 2 Guidance: National School Lunch and School Breakfast Programs, Summer 2002

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/l/nu>

California Food Policy Advocates: <http://cfpa.net>

California Project LEAN (Leaders Encouraging Activity and Nutrition): <http://www.californiaprojectlean.org>

U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov/cnd>

First Reading: 8/8/18

Governing Board Adoption:

NEW ADMINISTRATIVE REGULATION

MJUSD
DIVISION 3000
BUSINESS AND NONINSTRUCTIONAL OPERATIONS
ADMINISTRATIVE REGULATION

FREE AND REDUCED PRICE MEALS

AR 3553(a)

Applications

The Superintendent or designee shall ensure that the district's application form for free and reduced-price meals and related materials include the statements specified in Education Code 49557 and 7 CFR 245.5. The district's application packet shall include the notifications and information listed in Education Code 49557.2.

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3551 - Food Service Operations/Cafeteria Fund)

(cf. 3552 - Summer Meal Program)

The application form and related information shall be distributed in paper form to all parents/guardians at the beginning of each school year and shall be available to students at all times during the school day. *(Education Code 48980, 49520; 42 USC 1758; 7 CFR 245.5)*

(cf. 5145.6 - Parental Notifications)

In addition, the district application form for free and reduced price meals shall be available online. The online application form shall require completion of only those questions necessary for determining eligibility, contain clear instructions for families that are homeless or migrant, and comply with other requirements specified in Education Code 49557.

An application form and related information shall also be provided whenever a new student is enrolled.

At the beginning of each school year, the Superintendent or designee shall send a public release, containing the same information supplied to parents/guardians and including eligibility criteria, to local media, the local unemployment office, and any major employers in the district attendance area contemplating large layoffs. Copies of the public release shall be made available upon request to any interested person. *(7 CFR 245.5)*

Eligibility

The Superintendent or designee shall determine students' eligibility for the free and reduced-price meal program based on the criteria specified in 42 USC 1758 and 1773 and 7 CFR 245.1-245.13 and made available by the California Department of Education.

Participants in the CalFresh, California Work Opportunity and Responsibility to Kids (CalWORKS), and Medi-Cal programs shall be directly certified for enrollment in the free and reduced-price meal program without further application. Participants in other state or federal programs may be directly certified when authorized by law. *(Education Code 49561, 49562; 42 USC 1758; 7 CFR 245.6)*

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6175 - Migrant Education Program)

Verification of Eligibility

Not later than November 15 of each year, the Superintendent or designee shall verify the eligibility of a sample of household applications approved for the school year in accordance with the sample sizes and procedures specified in 42 USC 1758 and 7 CFR 245.6a. *(42 USC 1758; 7 CFR 245.6a)*

NEW ADMINISTRATIVE REGULATION

FREE AND REDUCED PRICE MEALS

AR 3553(b)

If the review indicates that the initial eligibility determination is correct, the Superintendent or designee shall verify the approved household application. If the review indicates that the initial eligibility determination is incorrect, the Superintendent or designee shall: *(42 USC 1758; 7 CFR 245.6a)*

1. If the eligibility status changes from reduced price to free, make the increased benefits immediately available and notify the household of the change in benefits
2. If the eligibility status changes from free to reduced price, first verify the application, then notify the household of the correct eligibility status, and, when required by law, send a notice of adverse action as described below
3. If the eligibility status changes from free or reduced price to paid, send the household a notice of adverse action as described below

If any household is to receive a reduction or termination of benefits as a result of verification activities, or if the household fails to cooperate with verification efforts, the Superintendent or designee shall reduce or terminate benefits, as applicable, and shall properly document and retain on file in the district the reasons for ineligibility. He/she also shall send a notice of adverse action to any household that is to receive a reduction or termination of benefits. Such notice shall be provided 10 days prior to the actual reduction or termination of benefits. The notice shall advise the household of: *(7 CFR 245.6a)*

1. The change and the reasons for the change
2. The right to appeal, when the appeal must be filed to ensure continued benefits while awaiting a hearing and decision, and instructions on how to appeal
3. The right to reapply at any time during the school year

Confidentiality/Release of Records

The Superintendent designates the following district employee(s) to use individual records pertaining to student participation in the free and reduced-price meal program for the purpose of disaggregation of academic achievement data and/or the provision of services under the federal Elementary and Secondary Education Act pursuant to 20 USC 6301-6576.

Superintendent or designee

In using the records for such purposes, the Superintendent or designee shall ensure that: *(Education Code 49558)*

1. No individual indicators of participation in the free and reduced-price meal program are maintained in the permanent records of any student if not otherwise allowed by law.
(cf. 5125 - Student Records)
2. Information regarding individual student participation in the free and reduced-price meal program is not publicly released.
(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
3. All other confidentiality provisions required by law are met.
4. Information collected regarding individual students certified to participate in the free and reduced-price meal program is destroyed when no longer needed for its intended purpose.

Nondiscrimination Plan

The district's plan for students receiving free or reduced-price meals shall ensure the following: *(Education Code 49557; 42 USC 1758)*

NEW ADMINISTRATIVE REGULATION

FREE AND REDUCED PRICE MEALS

AR 3553(c)

1. The names of the students shall not be published, posted, or announced in any manner, or used for any purpose other than the National School Lunch and School Breakfast Programs, unless otherwise provided by law.
2. There shall be no overt identification of any of the students by the use of special tokens or tickets or by any other means.
3. The students shall not be required to work for their meals or for milk.
4. The students shall not be required to use a separate dining area, go through a separate serving line or entrance, or consume their meals or milk at a different time.
(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 3555 - Nutrition Program Compliance)

When more than one lunch, breakfast, or type of milk is offered, the students shall have the same choice of meals or milk as is available to those students who pay the full price. *(Education Code 49557; 7 CFR 245.8)*

Prices

The maximum price that shall be charged to eligible students for reduced-price meals shall be 40 cents for lunch and 30 cents for breakfast. *(42 USC 1758, 1773)*

MUROC JOINT UNIFIED SCHOOL DISTRICT

BOARD MEETING BACK-UP MATERIAL

CONSENT AGENDA

BOARD MEETING DATE: **August 8, 2018**

RECOMMENDATION: It is recommended that all of the items on the
following pages of the Consent Agenda be
Approved/Adopted/Ratified

MUROC JOINT UNIFIED SCHOOL DISTRICT REGULAR BOARD MEETING

BOARD OF TRUSTEES

Sherman Burkhead Jr., President
Melinda Marchlewicz, Clerk
Matt Carter, Member
Deandra Gelardo, Member
Tatiana Matta, Member

SUPERINTENDENT

Kevin D. Cordes

BOARD MEETING MINUTES

June 27, 2018

PRESENT

Matt Carter, Deandra Gelardo, Tatiana Matta, Kevin Cordes

ABSENT

Sherman Burkhead Jr., Melinda Marchlewicz

CALL TO ORDER

Acting President Carter called the meeting to order at 6:02 p.m.

FLAG SALUTE

Ms. Gelardo led the flag salute.

APPROVAL OF AGENDA

Addendum to Agenda: Consent Agenda Personnel Actions; H-3, Temporary Classified Personnel for Special Projects. Closed Session; A-2-a, Adoption of Resolution 6-18-03, Non-Reelection of Probationary Certificated Employee. Deandra Gelardo moved, Tatiana Matta seconded, to approve the agenda as amended. **(Motion approved; vote: 3-0)**

Vote: Burkhead Jr. Absent Carter Aye Gelardo Aye Marchlewicz Absent Matta Aye

PUBLIC COMMENTS

There were no public comments at this time

PRESENTATIONS/INFORMATION ITEMS/BOARD POLICY/REPORTS

Information Items

Construction Update: Kevin Cordes

Reports

Report by:

Superintendent

No Report:

MEA

CSEA

CONSENT AGENDA

Deandra Gelardo moved, Tatiana Matta seconded, to approve/adopt/ratify the following items on the Consent Agenda. **(Motion approved; vote: 3-0)**

Vote: Burkhead Jr. Absent Carter Aye Gelardo Aye Marchlewicz Absent Matta Aye

A. Adoption of Minutes

1. Regular Board Meeting, June 13, 2018

B. Adoption of Board Policy/Administrative Regulation

- 1. BP/AR 6158, Independent Study
- 2. BP/AR 5145.13, Response to Immigration Enforcement
- 3. BP/AR 1250, Visitors

C. Fall Sports Schedules, Desert Junior-Senior High School

D. Student Body Account Reports, Boron and Desert Junior-Senior High Schools

E. 2017-18 Consolidated Application, Spring Data Collection

F. CIF Athletic League Appointment of Representatives for 2018-19 School Year

G. Kern Community College District

- 1. Resolution 6-18-02, Memorandum of Understanding Regarding Dual Enrollment

H. Approval of Personnel Actions

- 1. Certificated Resignations
- 2. Classified Temporary Assignments
- 3. Temporary Classified Personnel for Special Projects (*addendum*)

ACTION AGENDA

A. Adoption of Local Control and Accountability Plan: Tatiana Matta moved, Deandra Gelardo seconded, to adopt the Local Control and Accountability Plan. **(Motion approved; vote: 3-0)**

Vote: Burkhead Jr. Absent Carter Aye Gelardo Aye Marchlewicz Absent Matta Aye

B. Adoption of Budget for the 2018-19 School Year: Matt Carter moved, Deandra Gelardo seconded, to adopt the 2018-19 budget as Qualified. **(Motion approved; vote: 3-0)**

Vote: Burkhead Jr. Absent Carter Aye Gelardo Aye Marchlewicz Absent Matta Aye

BOARD REPORTS/COMMENTS

Acting President Carter announced the closed session items, and open session ended at 6:13 p.m.

CLOSED SESSION

The Board reconvened in Closed Session at 6:15 p.m.; to discuss public employee discipline/dismissal/release/employment; to consider non-re-election of probationary certificated employee; to confer with labor negotiator regarding negotiations with both bargaining units and unrepresented employee groups; to conference with legal counsel regarding anticipated litigation; and to discuss complaints. The Board returned to Open Session at 6:16 p.m. and announced the following action.

A. Personnel Matters

2.a. Resolution 6-18-03, Non-Reelection of Probationary Certificated Employee

Deandra Gelardo moved, Tatiana Matta seconded, to adopt Resolution 6-18-03, Non-Reelection of Probationary Certificated Employee. **(Motion approved; vote 3-0)**

Vote: Burkhead Jr. Absent Carter Aye Gelardo Aye Marchlewicz Absent Matta Aye

PUBLIC COMMENTS

There were no public comments at this time

ADJOURNMENT

There being no further business, Tatiana Matta moved, Deandra Gelardo seconded, to adjourn the meeting at 6:17 p.m. **(Motion approved; vote: 3-0)**

Vote: Burkhead Jr. Absent Carter Aye Gelardo Aye Marchlewicz Absent Matta Aye

Melinda Marchlewicz, Clerk

August 8, 2018
Board Adoption Date

Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 0 To 999999
 Date entered from: 06/01/2018 To 06/30/2018

APPROVED AND UNAPPROVED TRANSACTIONS											
NUMBER	DATE	ENTERED	DESCRIPTION							AMOUNT	A/R
LN.	DI	DETAIL	DESCR	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4							
180168	06/04/2018	06/04/2018	Food Service Deposit 5/22/18	ENTERED BY: RLHB	APPROVED: 06/05/2018	MWHB					
1.	92	Food Service Sales 5/15/18	13-5310-0-8634.00-0000-0000-000-00-000-0000							223.42	N
2.	92	Food Service Sales 5/16/18	13-5310-0-8634.00-0000-0000-000-00-000-0000							225.37	N
3.	92	Food Service Sales 5/17/18	13-5310-0-8634.00-0000-0000-000-00-000-0000							284.37	N
4.	92	Food Service Sales Tax 5/15/18	13-5310-0-9526.00-0000-0000-000-00-000-0000							0.08	N
5.	92	Food Service Sales 5/16/18	13-5310-0-9526.00-0000-0000-000-00-000-0000							0.08	N
								TOTAL AMOUNT	733.32	*	
180169	06/04/2018	06/04/2018	Food Service Deposit 5/22/18	ENTERED BY: RLHB	APPROVED: 06/05/2018	MWHB					
1.	92	SISC Worker's Comp Nash 513956	13-5310-0-2200.00-0000-3700-000-00-000-0000							409.92	N
								TOTAL AMOUNT	409.92	*	
180170	06/04/2018	06/04/2018	Food Service Deposit 5/24/18	ENTERED BY: RLHB	APPROVED: 06/05/2018	MWHB					
1.	92	Food Service Sales 5/18/18	13-5310-0-8634.00-0000-0000-000-00-000-0000							249.32	N
2.	92	Food Service Sales 5/21/18	13-5310-0-8634.00-0000-0000-000-00-000-0000							239.60	N
3.	92	Food Service Sales 5/22/18	13-5310-0-8634.00-0000-0000-000-00-000-0000							161.40	N
4.	92	Food Service Sales 5/23/18	13-5310-0-8634.00-0000-0000-000-00-000-0000							90.37	N
5.	92	Food Serv Sales Tax 5/18/18	13-5310-0-9526.00-0000-0000-000-00-000-0000							0.08	N
6.	92	Food Serv Sales Tax 5/23/18	13-5310-0-9526.00-0000-0000-000-00-000-0000							0.08	N
								TOTAL AMOUNT	740.85	*	
180171	06/04/2018	06/04/2018	Food Service Deposit 5/30/18	ENTERED BY: RLHB	APPROVED: 06/05/2018	MWHB					
1.	92	SISC Worker's Comp Nash 514403	13-5310-0-2200.00-0000-3700-000-00-000-0000							292.81	N
								TOTAL AMOUNT	292.81	*	
180172	06/04/2018	06/04/2018	MyMeal Pay May 2018 Deposit	ENTERED BY: RLHB	APPROVED: 06/05/2018	MWHB					
1.	92	Meal Pay Elect Deposit 5/31/18	13-5310-0-8634.00-0000-0000-000-00-000-0000							6,040.60	N
								TOTAL AMOUNT	6,040.60	*	
180173	06/05/2018	06/05/2018	General Fund Deposit 5/16/18	ENTERED BY: RLHB	APPROVED: 06/06/2018	MWHB					
1.	92	Charter Comm. 5/16/18	01-0000-0-8699.00-0000-0000-000-00-000-0000							200.00	N
								TOTAL AMOUNT	200.00	*	
180174	06/05/2018	06/05/2018	General Fund Deposit 5/16/18	ENTERED BY: RLHB	APPROVED: 06/06/2018	MWHB					
1.	92	AF JROTC Deposit 5/16/18	01-0000-0-8290.00-0000-0000-000-00-000-0000							2,583.86	N
								TOTAL AMOUNT	2,583.86	*	
180175	06/05/2018	06/05/2018	General Fund Deposit 5/22/18	ENTERED BY: RLHB	APPROVED: 06/12/2018	MRN					
1.	92	America's Charities Ck. 474400	01-9010-0-8699.00-0000-0000-071-71-030-0000							292.25	N
2.	92	WBE PAC 1985 Transp.	01-0000-0-8699.00-0000-0000-000-00-000-0000							616.00	N
3.	92	Kern County Science Foundation	01-9010-0-8699.00-0000-0000-072-72-030-0000							500.00	N
4.	92	SISC II Ck 540477	01-8150-0-5800.00-0000-8100-090-90-200-0000							19,629.00	N
5.	92	US Bank WSCA ck 6618897	01-0000-0-8699.00-0000-0000-000-00-000-0000							523.25	N
6.	92	Retiree Ins. Wiggs 2036	01-0000-0-3702.00-1110-1000-000-00-000-0000							570.00	N
								TOTAL AMOUNT	22,130.50	*	

DEPOSIT TRANSACTIONS

Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 0 To 999999
 Date entered from: 06/01/2018 To 06/30/2018

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	AMOUNT	A/R
LN.	DI	DETAIL DESCR				
180176	06/05/2018	06/05/2018	General Fund Deposit 5/30/18	ENTERED BY: RLHB APPROVED: 06/06/2018	MWHB	
1.	92	DHS Library Book	01-0000-0-8699.00-0000-0000-000-00-000-0000		6.00	N
2.	92	DHS ASB 12049 US Bank Reimb.	01-1100-0-4300.00-1110-1000-072-72-000-0000		276.00	N
			TOTAL AMOUNT		282.00	*
180177	06/05/2018	06/05/2018	Fund 35 Deposit 5/31/18	ENTERED BY: RLHB APPROVED: 06/06/2018	MWHB	
1.	92	Treas 310 ACH	35-0000-0-8290.00-0000-0000-000-00-000-0000		48,149.91	N
			TOTAL AMOUNT		48,149.91	*
180178	06/06/2018	06/06/2018	Food Service Deposit 5/30/18	ENTERED BY: RLHB APPROVED: 06/07/2018	MRN	
1.	92	Federal Reimb. April 2018	13-5310-0-8220.00-0000-0000-000-00-000-0000		25,029.33	N
2.	92	State Reimb. April 2018	13-5310-0-8520.00-0000-0000-000-00-000-0000		1,942.11	N
			TOTAL AMOUNT		26,971.44	*
180179	06/12/2018	06/12/2018	Food Service Deposit 5/30/18	ENTERED BY: RLHB APPROVED: 06/13/2018	MRN	
1.	92	Food Service Sales 5/24/18	13-5310-0-8634.00-0000-0000-000-00-000-0000		242.72	N
2.	92	Food Service Sales 5/25/18	13-5310-0-8634.00-0000-0000-000-00-000-0000		174.25	N
3.	92	Food Service Sales 5/29/18	13-5310-0-8634.00-0000-0000-000-00-000-0000		238.82	N
4.	92	Food Serv Sales Tax 5/24/18	13-5310-0-9526.00-0000-0000-000-00-000-0000		0.08	N
5.	92	Food Serv Sales Tax 5/29/18	13-5310-0-9526.00-0000-0000-000-00-000-0000		0.08	N
			TOTAL AMOUNT		655.95	*
180180	06/19/2018	06/19/2018	Food Service Deposit 6/5/18	ENTERED BY: RLHB APPROVED: 06/20/2018	MRN	
1.	92	SISC Worker's Comp 514928 Nash	13-5310-0-2200.00-0000-3700-000-00-000-0000		204.96	N
			TOTAL AMOUNT		204.96	*
180181	06/19/2018	06/19/2018	General Fund Deposit 6/5/18	ENTERED BY: RLHB APPROVED: 06/20/2018	MRN	
1.	92	Classified Retiree Insurance	01-0000-0-3702.00-1110-1000-000-00-000-9000		11,699.11	N
2.	92	Certificated Retiree Insurance	01-0000-0-3701.00-1110-1000-000-00-000-9000		15,986.90	N
			TOTAL AMOUNT		27,686.01	*
180182	06/19/2018	06/19/2018	General Fund Deposit 6/5/18	ENTERED BY: RLHB APPROVED: 06/20/2018	MRN	
1.	92	Boron House Rent Ramas 1025	01-0000-0-5600.00-1110-1000-096-96-000-0000		200.00	N
2.	92	Boron House Rent Gabuya 1046	01-0000-0-5600.00-1110-1000-096-96-000-0000		320.00	N
3.	92	Boron House Rent Morbos 186	01-0000-0-5600.00-1110-1000-096-96-000-0000		200.00	N
4.	92	Boron House Rent Casel 160	01-0000-0-5600.00-1110-1000-096-96-000-0000		200.00	N
5.	92	Boron House Rent Bolodo 102	01-0000-0-5600.00-1110-1000-096-96-000-0000		400.00	N
6.	92	Boron House Util Ramas 1025	01-0000-0-5500.00-0000-8100-096-96-000-0000		75.12	N
7.	92	Boron House Util Morbos 186	01-0000-0-5500.00-0000-8100-096-96-000-0000		57.56	N
8.	92	Boron House Util Casel 160	01-0000-0-5500.00-0000-8100-096-96-000-0000		75.12	N
9.	92	Boron House Util Bolodo 102	01-0000-0-5500.00-0000-8100-096-96-000-0000		66.33	N
10.	92	Borax Visitor Foundation 1864	01-0000-0-8699.00-0000-0000-000-00-000-0000		2,000.00	N
11.	92	Borax Visitor Foundation 1859	01-9010-0-8699.00-0000-0000-072-72-030-0000		2,000.00	N
12.	92	Borax Visitor Foundation 1858	01-9010-0-8699.00-0000-0000-072-72-030-0000		2,000.00	N
13.	92	Borax Visitor Foundation 1857	01-9010-0-8699.00-0000-0000-072-72-030-0000		1,000.00	N
14.	92	US Bank Reimb. Cordes Alta One	01-0000-0-4300.00-0000-7200-096-96-000-0000		139.65	N
			TOTAL AMOUNT		8,733.78	*

Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 0 To 999999
 Date entered from: 06/01/2018 To 06/30/2018

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	AMOUNT	A/R
LN.	DI	DETAIL DESCR				
180183	06/19/2018	06/19/2018	Food Service Deposit 6/5/18	ENTERED BY: RLHB APPROVED: 06/20/2018	MRN	
1.	92	Food Service Sales 5/30/18	13-5310-0-8634.00-0000-0000-000-00-000-0000		177.45	N
2.	92	Food Service Sales 5/31/18	13-5310-0-8634.00-0000-0000-000-00-000-0000		193.15	N
3.	92	Food Service Sales 6/1/18	13-5310-0-8634.00-0000-0000-000-00-000-0000		113.57	N
4.	92	Food Service Sales 6/4/18	13-5310-0-8634.00-0000-0000-000-00-000-0000		115.55	N
5.	92	Food Serv Sales Tax 6/1/18	13-5310-0-9526.00-0000-0000-000-00-000-0000		0.08	N
			TOTAL AMOUNT		599.80	*
180184	06/19/2018	06/19/2018	Food Service Deposit 6/12/18	ENTERED BY: RLHB APPROVED: 06/20/2018	MRN	
1.	92	SISC Worker's Comp 515180 Nash	13-5310-0-2200.00-0000-3700-000-00-000-0000		58.56	N
			TOTAL AMOUNT		58.56	*
180185	06/20/2018	06/20/2018	Fund 35 Deposit 6/18/18	ENTERED BY: RLHB APPROVED: 06/21/2018	MRN	
1.	92	Treas 310 ACH	35-0000-0-8290.00-0000-0000-000-00-000-0000		2,460,525.00	N
			TOTAL AMOUNT		2,460,525.00	*
180186	06/20/2018	06/20/2018	General Fund Deposit 6/18/18	ENTERED BY: RLHB APPROVED: 06/21/2018	MRN	
1.	92	DHS JROTC Jones 6/18/18	01-0000-0-8290.00-0000-0000-000-00-000-0000		2,583.86	N
			TOTAL AMOUNT		2,583.86	*
180187	06/26/2018	06/26/2018	General Fund Deposit 6/12/18	ENTERED BY: RLHB APPROVED: 06/27/2018	MRN	
1.	92	BHS ASB 6020 Tranp. 2017-49	01-0000-0-8699.00-0000-0000-000-00-000-0000		739.30	N
2.	92	BHS ASB 6021 Tranp. 2017-53	01-0000-0-8699.00-0000-0000-000-00-000-0000		474.69	N
3.	92	Boron House Rent Dizon 1011	01-0000-0-5600.00-1110-1000-096-96-000-0000		200.00	N
4.	92	Boron House Util Dizon 1011	01-0000-0-5500.00-0000-8100-096-96-000-0000		57.00	N
5.	92	Money Orders Heflin	01-0000-0-8699.00-0000-0000-000-00-000-0000		2,400.00	N
6.	92	Makayla Manore Cash - Calc.	01-1100-0-4300.00-1110-1000-072-72-000-0000		121.49	N
7.	92	DHS ASB 12069 Trans. 2017-51	01-0000-0-8699.00-0000-0000-000-00-000-0000		802.36	N
8.	92	DHS ASB Transp. 1975	01-0000-0-8699.00-0000-0000-000-00-000-0000		1,449.74	N
9.	92	DHS ASB Transp. 1976	01-0000-0-8699.00-0000-0000-000-00-000-0000		1,030.82	N
10.	92	DHS ASB Transp. 1977	01-0000-0-8699.00-0000-0000-000-00-000-0000		508.69	N
11.	92	DHS ASB Transp. 1978	01-0000-0-8699.00-0000-0000-000-00-000-0000		367.95	N
12.	92	DHS ASB Transp. 1979	01-0000-0-8699.00-0000-0000-000-00-000-0000		655.02	N
13.	92	DHS ASB Transp. 1980	01-0000-0-8699.00-0000-0000-000-00-000-0000		789.70	N
14.	92	Retiree Ins. Wiggs 2051	01-0000-0-3702.00-1110-1000-000-00-000-0000		570.00	N
15.	92	Retiree Ins. Booth 5920	01-0000-0-3702.00-1110-1000-000-00-000-0000		178.50	N
16.	92	Kern Comm. College 23-888423	01-0000-0-8699.00-0000-0000-000-00-000-0000		945.40	N
17.	92	DHS ASB 12073 Reimb.	01-1100-0-4300.00-1110-1000-072-72-000-0000		3,000.00	N
18.	92	AP Testing Lawhon 6920	01-0000-0-4300.00-1110-1000-072-72-000-0000		47.00	N
			TOTAL AMOUNT		14,337.66	*
180188	06/26/2018	06/26/2018	Food Service Deposit 6/12/18	ENTERED BY: RLHB APPROVED: 06/27/2018	MRN	
1.	92	Food Service Sales 6/5/18	13-5310-0-8634.00-0000-0000-000-00-000-0000		110.17	N
2.	92	Food Service Sales 6/6/18	13-5310-0-8634.00-0000-0000-000-00-000-0000		71.15	N
3.	92	Food Service Sales 6/7/18	13-5310-0-8634.00-0000-0000-000-00-000-0000		47.25	N
4.	92	Food Serv. Sales Tax 6/5/18	13-5310-0-9526.00-0000-0000-000-00-000-0000		0.08	N
			TOTAL AMOUNT		228.65	*

DEPOSIT TRANSACTIONS

Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 0 To 999999
Date entered from: 06/01/2018 To 06/30/2018

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	AMOUNT	A/R
LN.	DI	DETAIL	DESCR		

180189	06/28/2018	06/28/2018	Food Service Deposit 6/26/18	ENTERED BY: RLHB APPROVED: 07/02/2018	MRN
1.	92	Federal Reimb. May 2018	13-5310-0-8220.00-0000-0000-000-00-000-0000		34,240.27 N
2.	92	State Reimb. May 2018	13-5310-0-8520.00-0000-0000-000-00-000-0000		2,673.35 N
			TOTAL AMOUNT		36,913.62 *
180190	06/28/2018	06/28/2018	Food Service Deposit 6/28/18	ENTERED BY: RLHB APPROVED: 07/02/2018	MRN
1.	92	MealPay Elec. Dep. 6/28/18	13-5310-0-8634.00-0000-0000-000-00-000-0000		1,141.55 N
			TOTAL AMOUNT		1,141.55 *
180191	06/28/2018	06/28/2018	General Fund Deposit 6/26/18	ENTERED BY: RLHB APPROVED: 07/02/2018	MRN
1.	92	Charter Comm. 7/1/18	01-0000-0-8699.00-0000-0000-000-00-000-0000		200.00 N
			TOTAL AMOUNT		200.00 *
			DISTRICT TOTAL		2,662,404.61 **
			GRAND TOTAL		2,662,404.61 ***

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
A-Z BUS SALES INC	01P658166	Open PO through 6/30/18	301.46	06/13/2018
A-Z BUS SALES INC	01P658266	Open PO through 6/30/18	106.26	06/12/2018
A-Z BUS SALES INC	01P657059	Open PO through 6/30/18	208.37	06/08/2018
A-Z BUS SALES INC	01P659540	Open PO through 6/30/18	48.83	06/08/2018
A.V. Auto Parts	664748		53.77	06/14/2018
A.V. Auto Parts	664748	Open PO through 6/30/18	87.16	06/14/2018
A.V. Auto Parts	359063	Open PO through 6/30/18	69.84	05/31/2018
AIRGAS WEST	9076362324		693.15	06/05/2018
ALVAREZ, SERGIO	Mileage		15.91	06/14/2018
AMAZON CAPITAL SERVICES	1DQY-DPP4-4TLK	Soccer Supplies	73.46	06/14/2018
AMAZON CAPITAL SERVICES	11CT-KCDT-X6GD	Amazon- Riso Ink	1,675.00	06/14/2018
AMAZON CAPITAL SERVICES	14TY-X41M-RRDX	Denise Poe Classroom items	108.46	06/13/2018
AMAZON CAPITAL SERVICES	1KT1-FN9V-TJGK	Supplies	30.64	06/13/2018
AMAZON CAPITAL SERVICES	13XV-N91L-TQKV	Scantron Forms	116.16	06/14/2018
AMAZON CAPITAL SERVICES	13XV-N91L-G664	Certificate Paper	23.58	06/14/2018
AMAZON CAPITAL SERVICES	1FND-DHQQ-61GC	Amazon - Riso Ink	881.24	06/14/2018
AMAZON CAPITAL SERVICES	1WPW-HNCT-6QRN	Amazon - Riso Ink	661.69	06/14/2018
AMAZON CAPITAL SERVICES	11RR-NP1J-1JV6	Amazon-Field Day	60.98	06/14/2018
AMAZON CAPITAL SERVICES	193R-PYP3-1F1W	Amazon-Field Day	325.37	06/14/2018
AMAZON CAPITAL SERVICES	1PNM-C66X-X31R	Amazon-Field Day	46.63	06/14/2018
AMAZON CAPITAL SERVICES	1RQJ-GTNR-HXCK	Tablecloths for Night @ Museum	124.35	06/14/2018
AMAZON CAPITAL SERVICES	1GTM-6YPY-LFYJ		12.79	06/13/2018
AMAZON CAPITAL SERVICES	1GTM-6YPY-NL13		6.10	06/13/2018
AMAZON CAPITAL SERVICES	15KR-L749-LKD7		58.50	06/13/2018
AMAZON CAPITAL SERVICES	1YXG-FYRG-MPDT		18.83	06/13/2018
AMAZON CAPITAL SERVICES	19RX-731F-94XC		24.05	06/13/2018
AMAZON CAPITAL SERVICES	141X-KCGP-TMPQ		2.11	06/18/2018
AMAZON CAPITAL SERVICES	141X-KCGP-TMPQ		35.34	06/18/2018
AP EXAMS	Desert High Exam		16,665.00	06/14/2018
APPLE VALLEY COMMUNICATION INC	932150		347.00	06/08/2018
AT&T / CALNET 2 & 3	9391057759#11454		324.09	06/13/2018
AT&T / CALNET 2 & 3	9391057427#11500		1.66	06/13/2018
AT&T / CALNET 2 & 3	9391061408#11450		149.20	06/08/2018
AT&T / CALNET 2 & 3	9391061405#11450		55.95	06/08/2018
AT&T / CALNET 2 & 3	9391061407#11450		38.15	06/08/2018
AT&T / CALNET 2 & 3	9391063662#11454		20.52	06/12/2018
AT&T / CALNET 2 & 3	9391063663#11454		20.52	06/12/2018
AT&T / CALNET 2 & 3	9391037445#11454		384.61	06/12/2018
Affordable Tire	588649	Open PO through 6/30/18	414.00	05/31/2018
Agundez, Tamara	013		2,750.00	06/08/2018
American School Counselor	1206473	Counselor's Conference	419.00	06/08/2018
Angela Pierce	Steel Toe Boots		100.00	06/14/2018
AutoZone Inc.	4174140354	Open PO	10.93	06/14/2018
AutoZone Inc.	4174139639	Open PO	147.03	06/08/2018
AutoZone Inc.	4174135548	Open PO	15.98	05/31/2018
AutoZone Inc.	4174134893	Open PO	31.67	05/31/2018
AutoZone Inc.	4174135549	Open PO	4.82	05/31/2018
BALDWIN, ALLISON	5/28/18 THROUGH		1,020.00	06/08/2018

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
BHS Val/Sal Scholarship Fund	Check #474400 5/		292.25	06/05/2018
BORON COMM SERV DIST	8070		5,939.54	06/05/2018
BORON COMM SERV DIST	8093		3,127.00	06/05/2018
BORON SANITATION	3138369		1,625.15	06/05/2018
BRYAN, CYNTHIA	LCAP		112.77	06/18/2018
BRYAN, CYNTHIA	District Travel		520.70	06/18/2018
CASAS	9118/105321		100.00	06/12/2018
COMPREHENSIVE DRUG TESTING	45194		104.00	06/05/2018
CONTERRA WIRELESS	24731		1,722.02	06/06/2018
CONTINENTAL ATHLETIC SPLY INC	92992-IN		367.57	06/08/2018
CORDES, ALLISON	District Travel		654.39	06/14/2018
CORDES, ALLISON	District Travel		158.86	06/14/2018
CREATIVE BUS SALES INC	5142078		443.53	06/12/2018
CREATIVE BUS SALES INC	5142921		51.99	06/12/2018
CREATIVE BUS SALES INC	5139602		195.50	06/01/2018
CREATIVE BUS SALES INC	16403528		102.24	06/01/2018
CREATIVE BUS SALES INC	5141860		404.39	06/01/2018
CRITICAL CAR CARE INC	3654	Open PO through 6/30/18	173.12	06/18/2018
CRITICAL CAR CARE INC	3654	Open PO through 6/30/18	808.50	06/18/2018
Casel, Karen	5/1/18 - 5/31/18		32.40	06/14/2018
Casel, Karen	6/1/18		1.62	06/14/2018
College Entrance Exam Board	PSAT 8/9 SPRING		490.00	06/19/2018
DAVIES, SONNETT	CASAS		231.63	06/18/2018
DESERT LAKE COMM SERV	1013		2,259.50	06/05/2018
DESERT LAKE COMM SERV	1011		1,581.70	06/05/2018
DESERT LAKE COMM SERV	5013		53.00	06/05/2018
DESERT LAKE COMM SERV	3047		53.00	06/05/2018
DUNN, LORI	Spec. Ed		12.65	06/18/2018
EDGEMONT ACRES WATER CO	1746050		300.00	06/05/2018
EHS BOOSTER CLUB	Replace 44440091		300.00	06/01/2018
ENDURA STEEL	5-630852		1,112.57	06/01/2018
ENFINITY CENTRALVAL 1 LLC	2339		820.95	06/08/2018
ENFINITY CENTRALVAL 1 LLC	2337		6,892.45	06/08/2018
ENFINITY CENTRALVAL 1 LLC	2338		825.76	06/08/2018
ENFINITY CENTRALVAL 1 LLC	1281		1,931.64	06/01/2018
ENFINITY CENTRALVAL 1 LLC	958		986.62	06/01/2018
ENFINITY CENTRALVAL 1 LLC	957		1,291.64	06/01/2018
Ellms, David	SSA Students/Sta		246.66	06/01/2018
Excel Education & Therapy	041		9,000.00	06/05/2018
Excel Education & Therapy	042		13,500.00	06/05/2018
Excel Education & Therapy	043		4,550.00	06/05/2018
Excel Education & Therapy	045		2,700.00	06/20/2018
Excel Education & Therapy	044		3,200.00	06/20/2018
FEDERAL EXPRESS CORP	6-214-12455		85.71	06/18/2018
FRONTIER COMMUNICATIONS	7607621128113017		66.26	06/08/2018
FRONTIER COMMUNICATIONS	7607621124112917		66.26	06/08/2018
FRONTIER COMMUNICATIONS	7607694074121117		66.26	06/18/2018
FRONTIER COMMUNICATIONS	209-148-1905-102		67.16	06/19/2018

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE	
FRONTIER COMMUNICATIONS	209-190-0291-010		119.60	06/20/2018	
GARDNER-CAPPELLO, DONNA	Reimbursement		44.99	06/14/2018	
GARDNER-CAPPELLO, DONNA	Reimbursement		28.98	06/14/2018	
GARDNER-CAPPELLO, DONNA	Classified Lunch		16.51	06/01/2018	
GARDNER-CAPPELLO, DONNA	Classified Lunch		18.99	06/01/2018	
GARDNER-CAPPELLO, DONNA	Classified Lunch		290.25	06/01/2018	
GARRETSON, PHILLIP	State Track Meet		293.34	06/14/2018	
GRAINGER	9812100882		699.99	06/13/2018	
GRAINGER	9810496324		16.26	06/13/2018	
GRAINGER	9804473354		647.94	06/13/2018	
GRUBB, MARK D.	Mileage		95.37	06/14/2018	
GRUBB, MARK D.	Science Fair		1,216.12	06/14/2018	
GUY'S WOODCRAFTS	Invoice 50		385.00	06/18/2018	
Gopher Sport	9455701	Misc Balls for PE	102.94	06/01/2018	
Gopher Sport	9444624	Misc Balls for PE	353.61	06/01/2018	
HEALY GLASS CO INC.	35683		205.00	06/05/2018	
HERC RENTALS INC.	30055339-001		705.61	06/13/2018	
HERC RENTALS INC.	30005695-001		883.54	06/01/2018	
HERFF JONES LLC	921837	Diploma's/ Covers	350.30	06/19/2018	
HERFF JONES LLC	916540	Diploma's/ Covers	181.62	06/19/2018	
HERFF JONES LLC	921837	Diploma's/ Covers	-	106.06	06/19/2018
HERFF JONES LLC	922114	Diploma's/ Covers	-	207.64	06/19/2018
HERFF JONES LLC	916202	Diploma's/ Covers	191.97	06/19/2018	
HERFF JONES LLC	922114	Diploma's/ Covers	593.90	06/19/2018	
HERFF JONES LLC	925927	Diplomas, DHS	311.43	06/14/2018	
HERFF JONES LLC	922382	Diplomas, DHS	659.48	06/14/2018	
HERFF JONES LLC	922018		15.50	06/19/2018	
HOSHINO, DENISE	District Travel		41.88	06/14/2018	
HOWARD, IIESHA	June District Tr		32.16	06/14/2018	
IMAGE 2000 CORP	207822		3,753.75	06/12/2018	
ITsavvy LLC	C/M 994736		-	433.80	06/06/2018
ITsavvy LLC	1034030		528.46	06/06/2018	
Isom Advisors	CD2017-108		3,000.00	06/08/2018	
J4 PROPERTIES GROUP LLC	Lease - July 201		700.00	06/08/2018	
JEANETTE L. GARCIA & ASSOC	1828		2,400.00	06/05/2018	
JOB, JEREMEH	District Travel		111.08	06/19/2018	
KARL'S HARDWARE - Mojave	C258919	Open Purchase Order	180.10	06/18/2018	
KARL'S HARDWARE - Mojave	B219003	Open Purchase Order	86.29	06/06/2018	
KARL'S HARDWARE - Rosamond	C517027		11.45	06/14/2018	
KARL'S HARDWARE - Rosamond	C514766		9.63	06/06/2018	
KARL'S HARDWARE - Rosamond	C512459		1.05	06/06/2018	
KARL'S HARDWARE - Rosamond	C513774		5.15	06/06/2018	
KARL'S HARDWARE - Rosamond	C513771		53.51	06/06/2018	
KERN AUTO PARTS	887273	Open PO	13.38	06/18/2018	
KERN COUNTY SUPT SCHOOLS	803488		50.00	06/13/2018	
KERN COUNTY SUPT SCHOOLS	803180		100.00	06/06/2018	
KOSTOPOULOS, ROBERT	Field Day		226.81	06/14/2018	
Karl's Hardware	C30402		124.32	06/13/2018	

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
Karl's Hardware	C30601		26.03	06/18/2018
Karl's Hardware	C30648		6.21	06/18/2018
Karl's Hardware	C30864		1.71	06/18/2018
Karl's Hardware	C29945		72.91	06/13/2018
Karl's Hardware	C30437		34.31	06/13/2018
Karl's Hardware	C30413		4.28	06/13/2018
Karl's Hardware	C29886		12.85	06/13/2018
Karl's Hardware	C30568		3.84	06/13/2018
Karl's Hardware	C30309		185.00	06/13/2018
Karl's Hardware	C30831		15.00	06/18/2018
Karl's Hardware	C30832		32.85	06/18/2018
Karl's Hardware	C30797		18.18	06/18/2018
Karl's Hardware	C30777		47.17	06/18/2018
Karl's Hardware	C30827		31.09	06/18/2018
Karl's Hardware	C30688		8.57	06/18/2018
Karl's Hardware	C30601		26.03	06/18/2018
Karl's Hardware	C31116		13.92	06/19/2018
Karl's Hardware	B6351	Open PO through 6/30/18	19.28	06/14/2018
Karl's Hardware	B6343		107.24	06/13/2018
Karl's Hardware	C30420		21.44	06/13/2018
Karl's Hardware	C30540		88.29	06/13/2018
Karl's Hardware	C30612		118.55	06/18/2018
Karl's Hardware	C30819		6.50	06/18/2018
Karl's Hardware	C29901	Open PO through 6/30/18	5.53	06/06/2018
Karl's Hardware	C29795		9.12	06/06/2018
Karl's Hardware	C29745		428.91	06/06/2018
Karl's Hardware	C29744		42.44	06/06/2018
Karl's Hardware	C29421		14.99	06/06/2018
Karl's Hardware	C27927		39.66	06/06/2018
M&M'S SPORTS	41529	Bolco, Stake Down Home Plate	115.83	06/06/2018
MAILFINANCE	N7188003		505.08	06/14/2018
MARTZ, BRADY	May Revise Confe		181.95	06/06/2018
MOJAVE UNIFIED SCHOOL DISTRICT	1577		72,554.63	06/06/2018
MOJAVE'S #1 SERVICE CENTER INC	1322116	Open PO through 6/30/18	11.33	06/18/2018
MOJAVE'S #1 SERVICE CENTER INC	1322070	Open PO through 6/30/18	110.04	06/13/2018
MOJAVE'S #1 SERVICE CENTER INC	1321701	Open PO through 6/30/18	8.69	06/06/2018
MOJAVE'S #1 SERVICE CENTER INC	1321857	Open PO through 6/30/18	27.83	06/06/2018
MOJAVE'S #1 SERVICE CENTER INC	1321091	Open PO through 6/30/18	20.90	06/06/2018
MOJAVE'S #1 SERVICE CENTER INC	1321619	Open PO through 6/30/18	41.25	06/06/2018
NICK RAIL MUSIC INC	2049733	BAND: Repair Baritone Sax	93.77	06/06/2018
NOETHE, KIM	District Travel		102.46	06/14/2018
Noe Carrillo	Safety Shoes		100.00	06/19/2018
OFFICE DEPOT INC	142815222001	Open Purchase Order	271.33	06/06/2018
Otter Graphic Inc	6271	Otter Graphics- Toner	199.49	06/20/2018
P.G. & E.	3603364713-6		206.93	06/06/2018
P.G. & E.	2478366871-8		182.90	06/06/2018
PEARSON/NCS PEARSON INC	11662571		998.13	06/12/2018
PRUDENTIAL OVERALL SUPPLY	22621563		132.91	06/13/2018

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
PRUDENTIAL OVERALL SUPPLY	22625508		132.91	06/18/2018
PRUDENTIAL OVERALL SUPPLY	22625446		127.09	06/18/2018
PRUDENTIAL OVERALL SUPPLY	22621540		127.09	06/13/2018
PRUDENTIAL OVERALL SUPPLY	22614355		131.57	06/06/2018
PRUDENTIAL OVERALL SUPPLY	22614332		127.09	06/06/2018
PRUDENTIAL OVERALL SUPPLY	22618007		131.57	06/06/2018
PRUDENTIAL OVERALL SUPPLY	22617948		127.09	06/06/2018
RAMOS/STRONG	319165	Open PO through 6/30/18	3,203.88	06/14/2018
RAMOS/STRONG	319165		5,253.89	06/14/2018
RELIABLE A/C AND HEATING	18441		265.00	06/13/2018
RELIABLE A/C AND HEATING	18441		160.00	06/13/2018
RIDDELL/ALL AMER SPORTS CORP	950622442	FB Helmet Reconditioning	3,148.94	06/19/2018
RYDMAN, SKYE	INV. 3		1,112.50	06/13/2018
S&S Worldwide	10209626	S&S -Field Day Bubbles	46.29	06/12/2018
S.C.E.	3-045-6635-75		31.37	06/18/2018
S.C.E.	3-001-2454-18		3,616.54	06/18/2018
S.C.E.	3-000-9186-18		1,638.57	06/18/2018
S.C.E.	3-045-5840-62		32.96	06/18/2018
S.C.E.	3-001-2454-20		566.69	06/18/2018
S.C.E.	3-001-2454-17		1,221.51	06/06/2018
SAFETY-KLEEN CORP	76747689		400.40	06/12/2018
SANFILIPPO, PATRICK	AP Euro Training		515.38	06/19/2018
SAV-ON FENCE/BUILDERS MART INC	9243		1,402.04	06/14/2018
SAV-ON FENCE/BUILDERS MART INC	9244		79.58	06/14/2018
SCANTRON	6372199	Scantrons	325.99	06/12/2018
SMITH PIPE & SUPPLY	3294174		319.43	06/13/2018
SMITH PIPE & SUPPLY	3296368		158.82	06/13/2018
SMITH PIPE & SUPPLY	3294173		186.48	06/13/2018
SMITH PIPE & SUPPLY	3292364		2,702.35	06/06/2018
STATE OF CALIFORNIA	304830		160.00	06/12/2018
Sparkletts	16568357061718		278.15	06/18/2018
TPX COMMUNICATIONS	104330517-0		1,870.76	06/18/2018
TYACK TIRES INC	183048		25.50	06/06/2018
TYACK TIRES INC	182902		645.97	06/06/2018
Tharold James Dill III	Lease - July 201		700.00	06/05/2018
Time & Alarm Systems	62694		312.00	06/18/2018
Time & Alarm Systems	62694		180.00	06/18/2018
U.P.S.	979220238		150.91	06/12/2018
U.S. BREAKERS	501085		542.03	06/06/2018
U.S.BANK CORP PAYMENT SYS	6126		1,277.99	06/13/2018
U.S.BANK CORP PAYMENT SYS	2585		129.66	06/13/2018
U.S.BANK CORP PAYMENT SYS	1041		180.29	06/13/2018
U.S.BANK CORP PAYMENT SYS	1041		219.39	06/13/2018
U.S.BANK CORP PAYMENT SYS	5942		147.65	06/13/2018
U.S.BANK CORP PAYMENT SYS	9625		175.00	06/13/2018
U.S.BANK CORP PAYMENT SYS	1041		2,477.44	06/13/2018
U.S.BANK CORP PAYMENT SYS	2585		288.00	06/13/2018
U.S.BANK CORP PAYMENT SYS	5202		795.62	06/13/2018

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
U.S.BANK CORP PAYMENT SYS	1041		4,430.14	06/13/2018
U.S.BANK CORP PAYMENT SYS	5202		4,163.82	06/13/2018
VERIZON WIRELESS	9807803213		2,026.69	06/06/2018
Virginia M. Hanes	Training		174.40	06/18/2018
WAXIE SANITARY SUPPLY	77464639		830.86	06/18/2018
WAXIE SANITARY SUPPLY	77480121		1,064.67	06/13/2018
WAXIE SANITARY SUPPLY	77470754		1,602.53	06/06/2018
WAXIE SANITARY SUPPLY	77480157		36.15	06/06/2018
WAXIE SANITARY SUPPLY	77464639		2,801.40	06/06/2018
WAXIE SANITARY SUPPLY	77455975		913.81	06/06/2018
WILLIAMS, MICHAEL	Promotion Refres		177.49	06/14/2018
WILSON, JAMES	Classroom TV		221.49	06/06/2018
TOTAL FUND 01			250,738.06	

VENDOR NAME	FUND : 11 DESCRIPTION	ADULT EDUCATION EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
AIRGAS WEST	Payer #1688309		208.05	06/19/2018
CALIFORNIA TOOL & WELDING SUP	328311		364.75	06/18/2018
CALIFORNIA TOOL & WELDING SUP	328311		364.75	06/18/2018
CALIFORNIA TOOL & WELDING SUP	328327		901.58	06/18/2018
CALIFORNIA TOOL & WELDING SUP	318767		28,502.05	06/05/2018
CALIFORNIA TOOL & WELDING SUP	318766		2,846.76	06/05/2018
CALIFORNIA TOOL & WELDING SUP	318768		11,287.62	06/05/2018
CALIFORNIA TOOL & WELDING SUP	318765		9,001.74	06/05/2018
CALIFORNIA TOOL & WELDING SUP	318766		34,223.97	06/05/2018
TOTAL FUND 11			87,701.27	

VENDOR NAME	FUND : 13 DESCRIPTION	CAFETERIA EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
CALIFORNIA DEPT OF EDUCATION	18SF-28597		559.00	06/12/2018
Gibson, Nimanong	Meal Account Ref		74.60	06/01/2018
HELM, WAYNE	Meal Account Ref		55.00	06/20/2018
HOLDREN, YOKO	Meal Account Ref		8.80	06/08/2018
JACKSON, ERIC	Meal Acct. Ref.		36.00	06/08/2018
JACKSON, ERIC	Meal Acct. Ref.		37.00	06/08/2018
KELLER, SHANNA	Meal Account Ref		25.00	06/18/2018
KELLER, SHANNA	Meal Account Ref		21.00	06/08/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0840926		1,911.27	06/18/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0844632		1,040.72	06/18/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0840927		1,081.17	06/18/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0842427		1,841.58	06/18/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0837679		2,932.40	06/18/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0840925		2,257.64	06/18/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0837680		524.28	06/18/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0837681		1,854.80	06/18/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0837682		1,194.73	06/18/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0842428		936.24	06/18/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0840928		874.55	06/18/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0842429		152.57	06/18/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0844633		418.74	06/18/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0837680	Food Services	2,176.15	06/18/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0842426		2,998.44	06/18/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0835026	Food Services	3,027.37	06/06/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0835029	Food Services	1,670.22	06/06/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0835027	Food Services	2,482.86	06/06/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0835028	Food Services	2,427.94	06/06/2018
PREFERRED MEAL SYSTEMS INC	CCR/0018099	Food Services	39.88	06/06/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0832045	Food Services	3,118.25	06/06/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0832048	Food Services	1,606.17	06/06/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0832046	Food Services	2,931.61	06/06/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0832047	Food Services	1,867.62	06/06/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0829470	Food Services	3,407.70	06/06/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0829473	Food Services	1,521.34	06/06/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0829471	Food Services	2,326.77	06/06/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0829472	Food Services	1,849.59	06/06/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0827308	Food Services	2,565.40	06/06/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0827311	Food Services	1,263.58	06/06/2018
PREFERRED MEAL SYSTEMS INC	CDIM/0827309	Food Services	2,491.45	06/06/2018
PREFERRED MEAL SYSTEMS INC	CDMI/0827310	Food Services	1,766.35	06/06/2018
WILSON, FAIRY JOANNE	Food Handler Cer		15.00	06/06/2018
TOTAL FUND 13			59,311.02	

VENDOR NAME	FUND : 21	DESCRIPTION	BUILDING FUND - BOND PROCEEDS EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
CALIFORNIA PROFESSIONAL MGMT	17500	INV 15		104,647.24	06/19/2018
TRI VALLEY INSPECTIONS INC	0518JR			1,568.00	06/08/2018
TOTAL FUND 21				106,215.24	

VENDOR NAME	FUND : 35 DESCRIPTION	SCHOOL FACILITIES FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
CALIFORNIA PROFESSIONAL MGMT	17503 INV 15		35,906.43	06/20/2018
CALIFORNIA PROFESSIONAL MGMT	17502 INV 15		22,211.00	06/20/2018
CALIFORNIA PROFESSIONAL MGMT	17503 INV 15		35,906.44	06/20/2018
CLM PROFESSIONAL SERV INC	1594		2,616.07	06/19/2018
CLM PROFESSIONAL SERV INC	1594		2,616.07	06/19/2018
COOLEY CONSTRUCTION INC.	CPM 17503ESP		431,490.00	06/20/2018
COOLEY CONSTRUCTION INC.	CPM 17503ESP		431,490.00	06/20/2018
ENVIRONMENTAL HEALTH SERVICES	Project 1617500.		860.00	06/19/2018
J. TORRES CO. INC.	26087		232.50	06/06/2018
THE MIKE COX ELECTRICAL INC.	CPM 17503ESP		2,493.75	06/20/2018
THE MIKE COX ELECTRICAL INC.	CPM 17503ESP		2,493.75	06/20/2018
TRI VALLEY INSPECTIONS INC	6/1/2018		7,252.00	06/19/2018
TRI VALLEY INSPECTIONS INC	6/1/2018		7,252.00	06/19/2018
TOTAL FUND 35			982,820.01	
TOTAL DISTRICT			1,486,785.60	

BRANCH ELEMENTARY SCHOOL
STUDENT BODY BANK STATEMENT RECONCILIATION - EFCU

BANK STATEMENT BALANCE / May-18	36118.82
OUTSTANDING CHECKS	1122.00
BALANCE	34996.82
PLUS OUTSTANDING DEPOSITS	50.00
BALANCE	<u>35046.82</u>

1973	605.00
1974	517.00

	<u>1122.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		<u>1122.00</u>		
CHECKBOOK BALANCE AS OF Apr-18			\$31,294.47	
PLUS RECEIPTS			\$8,364.00	
BALANCE			39658.47	
LESS DISBURSEMENTS			\$4,611.65	
BALANCE			35046.82	
PLUS/MINUS BANK ERROR				
BALANCE			35046.82	
PLUS/MINUS ADJUSTMENT				
CHECKBOOK BALANCE AS OF May-18			<u>35046.82</u>	

MUROC JOINT UNIFIED SCHOOL DISTRICT
Board Meeting Background Material
Consent Agenda Item

TO: Board of Trustees

FROM: Kevin D. Cordes, Superintendent

MEETING DATE: August 8, 2018

AGENDA ITEM: **Authorization for Superintendent to File Impact Aid Applications**

BACKGROUND: Each year the Governing Board authorizes the Superintendent, or his designee, to file applications with the Federal Impact Aid Program during the current federal fiscal year. This authorization empowers the Superintendent to act as the authorized representative of the Board of Trustees and of the School District.

The federal government requires that the empowered representative be authorized specifically by name and fiscal year by action of the Board.

RECOMMENDATION: It is recommended that the Board authorize Kevin D. Cordes, Superintendent, or his designee, to file applications for assistance under Sections 7002, 7003 and 7003(f) of the Federal Impact Aid Program during the 2018-2019 fiscal year.

MUROC JOINT UNIFIED SCHOOL DISTRICT
17100 Foothill Avenue
North Edwards, CA 93523-3533

INTERDISTRICT ATTENDANCE AGREEMENT

The Governing Boards of the following districts:

Antelope Valley Union High School District, Barstow Unified School District, Eastside Union School District, Lancaster School District, Mojave Unified School District, Muroc Joint Unified School District, Palmdale School District, Southern Kern Unified School District, Tehachapi Unified School District, Westside Union School District, Wilsona School District, et al.

agree as follows:

1. Applicability of this agreement is limited to grade levels mutually maintained by the contracting parties: Except as provided in Paragraph 2 hereof, each of these districts shall accept, insofar as facilities permit, pupils who are residents of the other of these districts who have proper permits for attendance from the Superintendent or authorized representative of the school district of residence and district of proposed attendance.
2. For any program, each district shall establish the availability of space based on current enrollment and anticipated growth. Program includes any special program, alternative program and any regular education grade level. Each district shall establish a specific maximum of student transfers that may be accepted for each program. Each district may deny approval of a request for an interdistrict attendance permit for a student if there is no available space in the existing program or programs operated by the district that the student requires. A district shall not be required to establish new programs solely for the purpose of accepting requests for interdistrict attendance permits. This agreement applies only to those grade levels mutually operated by both districts.
3. The respective districts shall furnish pupils covered by this agreement the same advantages, equipment, supplies and services as are furnished to other pupils in attendance in their schools, exclusive of transportation between home and school, which may be furnished at the option of the district of attendance.
4. Notwithstanding Paragraph 1 above, the respective districts shall establish appropriate controls for issuance of permits and acceptance of pupils so that an appropriate balance is maintained in districts with regard to the number of interdistrict attending students. The district of residence shall provide the district of attendance a copy of all permits issued, and the district of attendance shall notify the district of residence upon its acceptance of pupils with valid permits.
5. Apportionments and average daily attendance shall be based upon, computed and distributed to the district of attendance in accordance with the provisions of the Education Code and of the Administrative Code of the State of California.
6. No financial obligation shall be incurred by the district of residence for services rendered under this agreement.
7. This agreement shall be in effect for one school year, commencing July 1, 2015, and ending June 30, 2016, and shall be renewable by mutual consent.

SIGNED by the authorized representatives of the respective governing boards.

Kevin D. Cordes

District Superintendent

Muroc Joint Unified School District

Name: _____

Title: _____

District: _____

OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
Advocates for Children

AGREEMENT BETWEEN
KERN COUNTY SUPERINTENDENT OF SCHOOLS
DIVISION OF SPECIAL EDUCATION AND
KERN COUNTY CONSORTIUM SELPA PARTICIPATING DISTRICTS

Recitals

- A. **Muroc Joint Unified School District** (hereinafter referred to as SCHOOL DISTRICT) is required by law to provide special education services to eligible district pupils and to be a member of a Special Education Local Plan Agency. Pursuant to law, SCHOOL DISTRICT is a participating district in the Kern County Consortium for Special Education (SELPA).
- B. The KERN COUNTY SUPERINTENDENT OF SCHOOLS (KCSOS) is a member of the SELPA and has been designated as the Administrative Unit under the Local Plan. As a SELPA participant, KCSOS provides administrative support to the SELPA. The specific KCSOS Division of Special Education agrees to provide special education services to SELPA member district pupils.
- C. The purpose of this Agreement is to delineate the functions and responsibilities of the SCHOOL DISTRICT and KCSOS when the KCSOS Division of Special Education is a provider of special education services to SCHOOL DISTRICT's pupils.

Terms

By their authorized signatures, below, the parties mutually agree as follows:

- 1. The initial term of this Agreement is **July 1, 2018 through June 30, 2019**. This Agreement shall renew annually as long as SCHOOL DISTRICT (the District) and KCSOS are participants in the SELPA and provided that this Agreement is consistent with the SELPA's Local Plan.
- 2. KCSOS Division of Special Education agrees to conduct special education programs and classes as determined by the SELPA's Superintendents' Executive Council (SEC), for pupils legally eligible for those programs and services. Services will be consistent with each pupil's Individualized Education Program. Related services may also be provided by KCSOS when identified in the IEP.
- 3. AB 602 Funding: Funding for participating members of the SELPA shall be determined by the SELPA's Superintendent's Executive Council (SEC) and set forth in the SELPA's Allocation Plan. In the event that the SEC revises the Allocation Plan during the term of this Agreement, such revisions shall be automatically incorporated into this Agreement and bind all participating SELPA members. Notice is not required.

4. Part C to Part B Available Assessment Services: Should a District's pupil who is transitioning out of the Early Start (Part C) program require a Part C to Part B assessment and the District wishes to use the Assessment and Support Team available through KCSOS Division of Special Education, the District shall refer the pupil through the SELPA's Search and Serve Process – See Appendix B for details of the Part C to Part B Procedure.

5. Funding

A. ADA Revenue

The SELPA's SEC has determined that for the 18/19 school year, Districts will be receiving all of the ADA revenue generated by "District" students educated in the KCSOS Special Education Programs. (There is no Revenue Limit Transfer to KCSOS in existence with the LCFE model.)

B. Program Allowance and Reimbursement

The District agrees to pay KCSOS on a "straight bill back" per pupil basis for programs and services provided to District's pupils by the Division of Special Education. Cost per pupil to the District shall be computed according to the formula set forth in Appendix A – Program. This amount is due and payable in 10 equal transfers, beginning in September of each year.

C. Special Circumstances

If an IEP Team specifies additional and/or extraordinary services for a pupil covered by this Agreement, and if these services require an expenditure of funds significantly greater than normally required by other students in the program provided by KCSOS's Division of Special Education, a separate agreement between KCSOS and the District shall be drawn accordingly within ten (10) working days of the IEP Team meeting.

D. Part C to Part B Assessment Funding

The SELPA's SEC has determined that for the 18/19 school year, Districts will pay the KCSOS Division of Special Education \$4,250.00 per Part C to Part B assessment.

A District will receive an invoice in July, 2019 for the number of assessments that have been completed for their specific District.

E. Coordination of Curriculum

The parties agree that it is in the best interests of the pupils served under this Agreement to provide a coordinated system of curriculum development, implementation and monitoring, and they agree to cooperate in this regard.

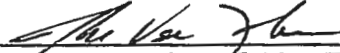
ACCEPTED:

Date of Board Approval:

**MUROC JOINT UNIFIED
SCHOOL DISTRICT**

**MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS**

By _____
Signatory Name: Kevin Cordes
Title: District Superintendent
Address: 17100 Foothill Avenue
No. Edwards, CA 93523

By  _____
Signatory Name: John F. Von Flue
Title: Assistant Superintendent
Address: 1300 17th Street, Bakersfield, CA 93301
Acct Code: 02-400-6500-0-8710.00-5001-0000-00-
0000-000

Date: _____

Date: 6-15-18

APPENDIX A – PROGRAM

The Kern County Superintendent of Schools (KCSOS) Division of Special Education's final billing costs shall reflect two separate program expenditure calculations representing the following programs and services:

- A. Special Day Class - Severely Disabled/Low Incidence,
- B. Designated Instructional Services.

The final calculated net expenditure amount for each of the two program services shall be divided by the average of the total KCSOS Division of Special Education's pupil enrollment in these program services for the year. This produces a dollar cost per student for each of the two programs and services.

The dollar cost per student for each of the programs and services shall be multiplied by the number of students enrolled from each school district. The total cost per school district will be the sum of the program and service(s) costs (A & B above).

By May 31st of the preceding year, the KCSOS Division of Special Education will provide to each school district an estimate of the following year's program and service costs, which can be used for district budgeting purposes. These estimates will be the basis for the preliminary transfers from the district and will reflect the following:

- KCSOS Division of Special Education's budget for the bill back year
- District enrollment, which will be based on the preceding March 31st count with the following adjustments:
 1. anticipated program transfer
 2. exiting 8th grade students
 3. students matriculating into existing district programs
 4. KCSOS estimate of entering kindergarteners.

After fiscal year end, a calculation of the final bill back amounts will be made using the net expenditures for the year and the final student participation counts. Final student participation counts reflect the average of the four-times-a-year student verification process; these verifications are based on quarters ending September, December, March and June. This final amount will be compared to each district's estimated amount transferred, and a correcting transfer will then be made to/from each district. This correction will be made as soon as possible after the closing of the KCSOS' books at each year end.

APPENDIX B – PART C TO PART B ASSESSMENTS

Should a District's pupil who is transitioning out of the Early Start (Part C) Program require a Part C to Part B assessment and the District wishes to use the Assessment and Support Team available through KCSOS Division of Special Education, the District shall refer the pupil through the SELPA's Search and Serve Process.

KCSOS Division of Special Education agrees to conduct Part C to Part B assessments using the appropriate personnel based on a pupil's suspected disability as noted in the referral. Assessments will be completed within the State-mandated timeline prior to the pupil's third birthday should the referral be received at least two (2) months prior to the birthday. Referrals received after that time will be approached on a case-by-case basis.

District Personnel will be responsible for facilitating the Individualized Education Program (I.E.P.) meetings held as the result of the Part C to Part B assessments. KCSOS Assessment and Support Team personnel will complete the paperwork appropriate to their portion of the Present Levels of Performance, any Proposed Goals & Objectives, any Accommodations/Modifications, and any other needs for an individual pupil. Should District Personnel not be available for the I.E.P., arrangements will be made in advance to insure the proper operation of the meeting and that the District's services are appropriately documented.

The KCSOS Director responsible for the Assessment and Support Team shall document referrals based on the District of Residence. A running total will be available to Districts throughout the school year.

MUROC JOINT UNIFIED SCHOOL DISTRICT

AGREEMENT FOR PROFESSIONAL SERVICES

This agreement is entered into between the Muroc Joint Unified School District (hereinafter referred to as "District") and Virginia Maria Hanes ("Consultant") and is dated, for reference, 2018-07-31.

The parties agree as follows:

1. **CONSULTANT SERVICES.** Consultant agrees to render services as assigned by the District Superintendent or designee consistent with and relating to: Payroll Services
2. **PAYMENT FOR SERVICES.** Consultant agrees to undertake the work defined in paragraph 1 for payment at the rate of \$25.00 per hour. Total contract not to exceed \$5,000.
 - District will supply consultant with a 1099 for as required.
 - District retains the right to set the hours of employment.

All payments will be based on invoices submitted to District by Consultant and approved by District's authorized representative.

Consultant will invoice District monthly for services that will be performed. The District will render payment to Consultant at the beginning of each month.

3. **TERM OF AGREEMENT.** The term of this Agreement will begin on August 1, 2018 and ends December 31, 2018. Extension or renewal requires approval of District or its authorized representative. Compensation will not be increased without approval of the District or its authorized representative.

This Agreement may be terminated by District at any time on fifteen (15) days prior written notice to Consultant. In the event of termination for reasons other than cause, Consultant need be compensated only the extent required by law.

4. **TIME FOR PERFORMANCE.** All services required of the Consultant will be completed on or before the specified end of the term.
5. **RECORDS.** Consultant will maintain full and accurate records in connection with the Agreement and will make them available to District for inspection at any time. Consultant's work product produced under this Agreement shall be the property of District, including, but not limited to, reports to the Muroc Joint Unified School District Board of Trustees, or other reports that Consultant may be asked to generate. Consultant agrees to keep copies of records for a period of no less than one (1) year.
6. **STATUS OF CONSULTANT.** District and Consultant agree that Consultant, in performing the services specified in this Agreement, shall act as an independent Consultant and shall have control of all work assigned and the manner in which it is performed. Consultant shall be free to contract for similar service to be performed for other employers while under contract with District. Consultant will not accept such engagements which interfere with performance under this Agreement. Consultant is not entitled to participate in any pension plan, insurance, bonus or similar benefits the District provides for its employees.

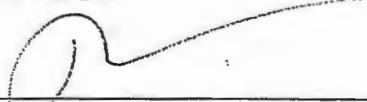
Consultant Agreement – Page 2

7. **HOLD HARMLESS.** Consultant shall defend, indemnify and hold District, its officers, agents and employees harmless from all suits, claims and liabilities resulting from the acts or omissions of Consultant, its officers, agents or employees relating to this Agreement.
8. **COMPLIANCE WITH LAWS.** Consultant shall comply with all applicable federal, state and local laws, rules, regulations and ordinances involving its employees, including workers' compensation and tax laws.
9. **MODIFICATION OR ASSIGNMENT.** This Agreement may not be assigned by either party without the express written consent of the other. No modification shall be effective unless approved in writing by District or its authorized representatives of the parties and their business addresses as follows:
10. **DESIGNATION OF REPRESENTATIVES.** For purposes of performance and notifications, the representatives of the parties and their business address are as follows:

Consultant: Virginia Maria Hanes

District: Muroc Joint Unified School District
17100 Foothill Avenue
North Edwards, CA 93523

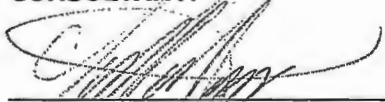
DISTRICT:



Trevor Walker
Chief Business Officer

Date: 7-31-19

CONSULTANT:



Virginia Maria Hanes

Date: 07-31-19

Taxpayer ID or Social Security Number

Address

City State Zip

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin Cordes
Superintendent

DATE: August 8, 2018

AGENDA ITEM: **Approve Certificated Appointments**

BACKGROUND: Due to vacancies in the certificated staff, the employees listed below are being recommended for appointment.

RECOMMENDATION: It is recommended that the Board approve the following certificated appointments.

Shamielyn Arzola, has been assigned to Branch Elementary School as a Special Education Teacher, BA+75 Master's, Step 1, \$51,529.00, effective August 17, 2018.

Alyssa Beto, has been assigned to West Boron Elementary School as a Fifth Grade Teacher, BA+15, Step 3, \$45,527.00, effective August 17, 2018.

Maria Fraire Fernandez, has been assigned to Desert Junior/Senior High School as an Art Teacher, BA+15 Step 13, \$57,102.00, effective August 17, 2018.

Gabrielle Garcia, has been assigned to Boron Junior/Senior High School as a Career Technical Education Teacher, BA, Step 1, \$38,582.00, effective August 17, 2018.

Khricelda Gregorio, has been assigned to Desert Junior/Senior High School as a Special Education Teacher, BA+30 Step 5, \$52,471.00, effective August 17, 2018.

Jennifer Havird, has been assigned to Boron Junior/Senior High School as an English Teacher, BA+45 Master's, Step 3, \$51,529.00, effective August 17, 2018.

Ronnie Lamboso, has been assigned to Boron Junior/Senior High School as a Special Education Teacher, BA Step 4, \$45,527.00, effective August 17, 2018.

Brooke Meyne, has been assigned to West Boron Elementary School as a Kindergarten Teacher, BA, Step 1, \$38,582.00, effective August 17, 2018.

Errol Sable, has been assigned to Desert Junior/Senior High School as a Special Education Teacher, BA Step 4, \$45,527.00, effective August 17, 2018.

Noel Zavala, has been assigned to Desert Junior/Senior High School as an English Teacher, BA+75 Master's, Step 3, \$56,158.00, effective August 17, 2018.

**MUROC JOINT UNIFIED SCHOOL DISTRICT
Board Meeting Background Material**

TO: Board of Trustees
FROM: Kevin D. Cordes
Superintendent
DATE: August 8, 2018
AGENDA ITEM: **Approve Certificated Stipends**

BACKGROUND: Throughout the year it is necessary to cover certificated assignments with temporary personnel.

RECOMMENDATION: It is recommended that the Board approve the following certificated stipends.

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Pay Rate</u>	<u>Effective Date</u>
Arbon, Frederick	Summer School Teacher	Branch	\$ 25.00/Hour	06/08/2018
Hanes, Virginia	Substitute Teacher	District	\$ 165.00/Day	08/20/2018
Hsu, Chia-Ling	Conduct IEP Meeting	District	\$ 403.93	06/22/2018

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: August 8, 2018

AGENDA ITEM: **Approve Classified Resignations**

BACKGROUND:

Virginia Hanes, has submitted her resignation as a Payroll Accountant at the District Office effective July 31, 2018. She wishes to remain on the substitute list.

Stanton Stucki, has submitted his resignation as a Computer Lab Aide at Branch Elementary School effective June 7, 2018. He has accepted another position within the District.

Sergio Alvarez, has submitted his resignation as a Special Education Instructional Aide at Desert J/SHS effective July 28, 2018.

Celeste Orozco, has submitted her resignation as a Special Education Instructional Aide, S.C.I.A. at Desert J/SHS effective July 29, 2018.

RECOMMENDATION: It is recommended that the Board accept the resignations of the above listed classified employees.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: August 8, 2018

AGENDA ITEM: **Approve Changes to Classified Assignments**

BACKGROUND: Due to a change in assignment in the classified staff, the employees on the following list are being recommended for approval.

RECOMMENDATION: It is recommended that the Board approve the classified changes on the following list.

CLASSIFIED EMPLOYEE CHANGE **Board Meeting Date: August 8, 2018**

Cymoril Dwyer, Special Education Instructional Aide, S.C.I.A., new position, Boron Jr/Sr High School, 6.80 hours/day avg, \$2,151.55/month, 9.5 month position, effective August 20, 2018.

Misty-Lee Hach, Special Education Instructional Aide, S.C.I.A., new position, Branch Elementary School, 5.80 hours/day avg, \$1,747.59/month, 9.5 month position, effective August 20, 2018.

Angela Pierce, reclassified as Bus Driver Trainer, Transportation, 8 hours/day, \$3,525.86/month, 11 month position, effective August 9, 2018.

Isabel Ramirez, Campus Aide, new position, Branch Elementary School, 3.83 hours/day, \$859.45/month, 9.5 month position, effective August 20, 2018.

Kristy Singer, increase in hours, Special Education Instructional Aide, S.C.I.A., Boron Jr/Sr High School, 6.8 hours/day avg, \$2,641.23/month, 9.5 month position, effective August 20, 2018.

Jonathan Soules, Special Education Instructional Aide, S.C.I.A., new position, Desert Jr/Sr High School, 6.55 hours/day avg, \$1,880.03/month, 9.5 month position, effective August 20, 2018.

Stanton Stucki, Personnel Technician, new position, District Office, 8 hours/day, \$3,277.73/month, 12 month position, effective July 9, 2018.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: August 8, 2018

AGENDA ITEM: **Approve Classified Employees**

BACKGROUND: Due to vacancies and/or new positions in the classified staff, the employees on the list below are being recommended for appointment.

RECOMMENDATION: It is recommended that the Board approve the classified appointments on the list below.

CLASSIFIED EMPLOYEES

Board Meeting Date: August 8, 2018

Kyle Gunter, Payroll Accountant, new assignment, District Office, 8 hours/day, I, Step 1 \$2830.53/month, 12 month position, effective August 6, 2018.

Logan Shuff, Campus Aide, new assignment, Branch Elementary School, 2.7 hrs/day avg., AA, Step 1, \$605.88/month, 9.5 month position, effective August 20, 2018.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: August 8, 2018

AGENDA ITEM: **Approve Classified Substitute**

BACKGROUND: Due to the need to cover classified assignments when employees are ill or on leave, there is a need to maintain a pool of substitutes.

RECOMMENDATION: It is recommended that the Board approve the individuals on the attached list to serve as a substitute in the District.

TEMPORARY CLASSIFIED ASSIGNMENT Board Meeting Date: August 8, 2018

Name	Assignment	Pay Rate	Effective Date
Jauregui, Silvia	Campus Aide	\$11.00/Hour	6/25/2018
	Custodian	\$12.00/Hour	6/25/2018
Loya-Ortiz, Ricardo	Campus Aide	\$9.00/Hour	12/01/2017
	Instructional Aide	\$10.50/Hour	

MUROC JOINT UNIFIED SCHOOL DISTRICT

RESOLUTION 8-18-01

On the motion of Trustee _____, seconded by _____, a resolution to approve a Short Term Staff Permit was adopted as follows:

BE IT RESOLVED by the governing Board of Muroc Joint Unified School District and hereby ordered that:

Board approval is required for the appointment of an employee on the basis of a Short Term Staff Permit. The District has conducted a diligent search for a suitable candidate and have been unable to find a fully-credentialed teacher. It is recommended that the Board approve the Short Term Staff Permit for the following candidate.

<u>Name of Candidate</u>	<u>Assignment</u>
Olivia Davis	Elementary

PASSED AND ADOPTED this 8th day of August, 2018, by the Governing Board of the Muroc Joint Unified School District of Kern County, California, by the following votes:

AYES: _____ NOES: _____ ABSENT: _____

STATE OF CALIFORNIA
COUNTY OF KERN

I, Kevin D. Cordes, (Secretary) of the Governing Board of the Muroc Joint Unified School District of Kern County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at its regular meeting of August 8, 2018.

Signature

Kevin D. Cordes
Secretary to the Board

MUROC JOINT UNIFIED SCHOOL DISTRICT

RESOLUTION 8-18-02

On the motion of Trustee _____, seconded by _____, a resolution to approve a Short Term Staff Permit was adopted as follows:

BE IT RESOLVED by the governing Board of Muroc Joint Unified School District and hereby ordered that:

Board approval is required for the appointment of an employee on the basis of a Short Term Staff Permit. The District has conducted a diligent search for a suitable candidate and have been unable to find a fully-credentialed teacher. It is recommended that the Board approve the Short Term Staff Permit for the following candidate.

Name of Candidate Assignment

Richard Raught

Physical Education

PASSED AND ADOPTED this 8th day of August, 2018, by the Governing Board of the Muroc Joint Unified School District of Kern County, California, by the following votes:

AYES: _____

NOES: _____

ABSENT: _____

STATE OF CALIFORNIA
COUNTY OF KERN

I, Kevin D. Cordes, (Secretary) of the Governing Board of the Muroc Joint Unified School District of Kern County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at its regular meeting of August 8, 2018.

Signature

Kevin D. Cordes
Secretary to the Board

MUROC JOINT UNIFIED SCHOOL DISTRICT

RESOLUTION 8-18-03

On the motion of Trustee _____, seconded by _____, a resolution to approve a Short Term Staff Permit was adopted as follows:

BE IT RESOLVED by the governing Board of Muroc Joint Unified School District and hereby ordered that:

Board approval is required for the appointment of an employee on the basis of a Short Term Staff Permit. The District has conducted a diligent search for a suitable candidate and have been unable to find a fully-credentialed teacher. It is recommended that the Board approve the Short Term Staff Permit for the following candidate.

<u>Name of Candidate</u>	<u>Assignment</u>
Brianna Richmond	Elementary

PASSED AND ADOPTED this 8th day of August, 2018, by the Governing Board of the Muroc Joint Unified School District of Kern County, California, by the following votes:

AYES: _____ NOES: _____ ABSENT: _____

STATE OF CALIFORNIA
COUNTY OF KERN

I, Kevin D. Cordes, (Secretary) of the Governing Board of the Muroc Joint Unified School District of Kern County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at its regular meeting of August 8, 2018.

Signature

Kevin D. Cordes
Secretary to the Board

MUROC JOINT UNIFIED SCHOOL DISTRICT

RESOLUTION 8-18-04

On the motion of Trustee _____, seconded by _____, a resolution to approve a Provisional Internship Permit was adopted as follows:

BE IT RESOLVED by the governing Board of Muroc Joint Unified School District and hereby ordered that:

Board approval is required for the appointment of an employee on the basis of a Provisional Internship Permit. The District has conducted a diligent search for a suitable candidate and have been unable to find a fully-credentialed teacher. It is recommended that the Board approve the Provisional Internship Permit for the following candidate.

<u>Name of Candidate</u>	<u>Assignment</u>
Noel Zavala	English

PASSED AND ADOPTED this 8th day of August, 2018, by the Governing Board of the Muroc Joint Unified School District of Kern County, California, by the following votes:

AYES: _____ NOES: _____ ABSENT: _____

STATE OF CALIFORNIA
COUNTY OF KERN

I, Kevin D. Cordes, (Secretary) of the Governing Board of the Muroc Joint Unified School District of Kern County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at its regular meeting of August 8, 2018.

Signature

Kevin D. Cordes
Secretary to the Board