

# MUROC JOINT UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

*WELCOMES YOU AND APPRECIATES  
YOUR INTEREST IN OUR SCHOOLS*

The Board of Trustees represents the residents of the Muroc Joint Unified School District as the elected body created to determine, establish, and uphold the educational policies of the District. The Board functions under the laws of the State of California, but is authorized to plan for an educational program tailored to both the needs and resources of the communities served. The following information is provided to assist the community in understanding the Board's proceedings and to participate in those proceedings. These rules and procedures help the Board conduct business in an orderly and efficient manner and allocate available time.

<b>ADDRESSING THE BOARD</b>	<b>BOARD RESPONSE TO PUBLIC COMMENT</b>
<p>The District welcomes comments from the public at appropriate times during the meeting. The public may address the Board concerning items on the agenda as those items are taken up, prior to Board discussion and deliberation. The public may also address the Board on items not on the agenda but within the jurisdiction of the Board at the time designated.</p> <p>Each speaker must fill out a "Speaker Request Form" at the beginning of the meeting stating the speaker's name and the subject to be addressed, and provide the form to the Superintendent's Secretary at the beginning of the meeting. Please wait to be recognized by the Board President. Comments should be addressed to the Board as a whole and not to individual members or District employees. Unless otherwise determined by the Board, each person is limited to three minutes per item. If multiple speakers wish to speak on a specific item, the total time allotted will be limited to twenty minutes.</p>	<p>The purpose of public comment is to offer an opportunity for members of the public to provide information to school board members. Board action on matters not listed on the agenda is prohibited by law with limited exceptions, and Board discussion on non-agenda items must also be limited as required by law.</p> <p>Board members may, but are not required to, briefly respond to statements made or questions posed by members of the public, refer an item to staff for study and analysis, or request that an item be placed on a future agenda. Staff members are not required to address or respond to comments by the public.</p> <p>Note: Under limited circumstances, the Board may discuss and act on matters not on the agenda if they involve certain emergency situations or if the need to act is critical and came to the attention of the Board and staff after posting the agenda.</p>
<b>COMPLAINTS AGAINST DISTRICT EMPLOYEES</b>	<b>CLOSED SESSION</b>
<p>Whenever a member of the public initiates a specific complaint(s) or charge(s) against an employee, the Board President shall inform the complainant that it is the policy of the Board to hear such complaints or charges with advance notice to the affected employee, in closed session unless otherwise requested by the employee pursuant to Government Code section 44957. This protects the employee's right to adequate notice before a hearing of such complaints and charges, and also preserves the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee. The Board President shall encourage a complainant wishing to discuss employee performance to follow the appropriate District complaint or appeal procedure.</p> <p>Speakers should be aware that they remain legally liable for statements made at the school board meeting. Public testimony is not protected from damage claims for libel or slander.</p>	<p>While most school business is conducted in an open, public session, under limited circumstances the Board may adjourn to a closed session to consider certain kinds of issues, such as real estate and labor negotiations, personnel matters, litigation, complaints or charges against employees, and student matters. These items will be listed on the agenda. When required, the Board will report out in open session certain actions approved in the closed session.</p>
	<b>ACCESS TO DOCUMENTS</b>
	<p>Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:</p> <p>Muroc Joint Unified School District 17100 Foothill Avenue – North Edwards, California 93523 Monday-Friday, 8:00 a.m. – 3:30 p.m.</p>
<p>For information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation to participate in the public meeting, please contact the Superintendent.</p>	

**MUROC JOINT UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING  
District Board Room  
Richard B. Lynch Educational Center  
17100 Foothill Avenue ♦ North Edwards, CA 93523**

**BOARD OF TRUSTEES**

Sherman Burkhead Jr., President  
Matt Carter, Clerk  
Deandra Gelardo, Member  
Melinda Marchlewicz, Member

**SUPERINTENDENT**

Kevin D. Cordes

**STUDENT BOARD MEMBERS**

Anne Cordes, Boron High School  
Lauren Ribancos, Desert High School

**BOARD MEETING AGENDA  
Wednesday, October 9, 2019 - 5:00 p.m.**

**CALL TO ORDER**

**FLAG SALUTE**

**APPROVAL OF AGENDA**

**PUBLIC COMMENTS**

At this time, the public may address the Board on any matter pertaining to the District that is not on the agenda. Each member of the public wishing to speak is requested to limit his/her comments to three minutes. The Board will consider public input, but cannot take any action at this meeting.

**PRESENTATIONS/INFORMATION ITEMS/REPORTS**

**Information Items**

- ◆ Quarterly Report on Williams Uniform Complaints
- ◆ Construction Update: Andy Galbraith
- ◆ Fiscal Update: Trevor Walker

**Reports**

- ◆ Student Board Members
- ◆ Muroc Education Association (MEA)
- ◆ California School Employees Association (CSEA)
- ◆ Principal's
- ◆ Superintendent

**CONSENT AGENDA**

All matters listed under Consent Agenda are considered by the Board to be routine and will be enacted by one motion in the form listed below, unless any member of the Board requests that an item be removed from the Consent Agenda for separate consideration.

***BY GENERAL CONSENT THE FOLLOWING AGENDA ITEMS ARE  
APPROVED/ADOPTED/RATIFIED***

**CONSENT AGENDA**

- A. Adoption of Minutes**
  - 1. Regular Board Meeting, September 11, 2019
- B. Adoption of Resolutions**
  - 1. Resolution 10-19-01, Red Ribbon Week (October 23-31, 2019)
  - 2. Resolution 10-19-02, American Education Week (November 18-22, 2019)
- C. Deposit Transactions Report, August 2019**
- D. Accounts Payables Report, August 2019**
- E. Winter Sports Schedules, Boron Junior-Senior High School**
- F. Student Body Account Reports, Branch Elementary, Boron Junior-Senior High, and Desert Junior-Senior High Schools, August 2019**
- G. School Services of California, Inc.**
  - 1. Agreement for Fiscal Budget Services
- H. California Professional Management**
  - 1. Construction Management Services Agreement  
Development and Construction of Prop 39 Balance of Grant Lighting Portion
- I. Southern New Hampshire University**
  - 1. Internship Agreement
- J. Personnel Actions**
  - 1. Certificated Stipends
  - 2. Certificated Appointments
  - 3. Classified Resignations
  - 4. Change to Classified Assignments
  - 5. Classified Employees
  - 6. Classified Substitutes
  - 7. District Volunteers
  - 8. Resolution 10-19-04; Variable Term Waiver to waive Ed Code 44252(b)  
Errol Sable to teach Special Education
  - 9. Resolution 10-19-05; Donald Hewes, Provisional Internship Permit for Mathematics
  - 10. Resolution 10-19-06; Decrease Classified Services, Cook, Sp. Ed. Bus Monitor,  
Sp. Ed. Van Driver
  - 11. Resolution 10-19-07; Eliminate Classified Position, Sp. Ed. Inst. Aide-S.C.I.A.
  - 12. Resolution 10-19-08; Increase Classified Services, Bus Driver Trainer,  
Sp. Ed. Inst. Aide-S.C.I.A., Special Needs Van Driver
  - 13. Resolution 10-19-09; Increase Classified Positions, Five Sp. Ed. Inst. Aides-S.C.I.A.

**ACTION AGENDA**

Any resident of the District or staff member interested in speaking on an item listed under the Action Agenda, or an item that has been removed from the Consent Agenda and placed on the Action Agenda, should ask for recognition from the Board President to speak on the issue at the time it is being discussed.

**Public Hearing-Sufficiency of Instructional Materials:** A Public Hearing will be held to determine whether each pupil in each school in the District has sufficient textbooks or instructional materials, or both, that are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education.

- A. Consideration/Possible Action: Adoption of Resolution 10-19-03, Sufficiency of Instructional Materials for the 2019-20 School Year**
- B. Consideration/Possible Action: Approval of Student Overnight Trip**
  - 1. Desert High School Cross Country Team to Woodward Park in Fresno, November 20-21, 2019**

- C. Consideration/Possible Action: **Adoption of Board Bylaw 9250, Remuneration, Reimbursement and Other Benefits**
- D. Consideration/Possible Action: **Provisional Appointment of Trustee to Area #2, Office C, Edwards AFB**

**BOARD REPORTS/COMMENTS**

- ◆ Board Member Reports and/or Comments

**ANNOUNCE CLOSED SESSION ITEMS**

**CLOSED SESSION**

The Board will consider and may act upon any of the following items in Closed Session. Any action taken will be reported publicly at the end of the Closed Session as required by law.

- A. Personnel Matters
  - 1. Pursuant to Government Code Section 54957;
    - a. Public Employee Discipline/Dismissal/Release/Employment
- B. Confer with Labor Negotiator
  - 1. Certificated Bargaining Unit
  - 2. Classified Bargaining Unit
  - 3. Unrepresented Employee Groups
- C. Pursuant to Government Code Section 54956.9;
  - 1. Conference with Legal Counsel-Anticipated Litigation (1 potential case)
- D. Complaints

**RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION**

**PUBLIC COMMENTS**

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**ADJOURNMENT**