

MUROC

JOINT UNIFIED SCHOOL DISTRICT

17100 Foothill Avenue
North Edwards, CA 93523

760/769-4821 - 661/258-4356
FAX 760/769-4241

CLASSIFIED EMPLOYEE APPLICATION

PLEASE PRINT OR USE A TYPEWRITER FOR THE INFORMATION REQUESTED BELOW.
YOUR NAME MUST BE EXACTLY AS IT APPEARS ON YOUR SOCIAL SECURITY CARD.

NAME _____

MAILING ADDRESS _____
Street *City* *Zip*

HOME TELEPHONE # _____ CELL PHONE # _____

(MESSAGE/WORK) TELEPHONE # _____

POSITION APPLYING FOR: _____

Are you authorized to work in the U.S. without restriction? Yes No (Candidates selected for employment will be required to provide proof of eligibility pursuant to INS regulations)

Have you ever worked for Muroc before? Yes No When? _____ What position? _____

If you are presently employed, may we contact your employer as to your qualifications? Yes No

Are you able to perform the essential functions of this position with or without reasonable accommodation? Yes No

Have you **ever** been convicted of a felony or misdemeanor, including moving traffic violations, in California or in any other place, which conviction has not been sealed, expunged, or statutorily eradicated? Yes No

A conviction is not necessarily disqualifying. Each case will be evaluated on its own merits and its applicability to this position.

You may exclude (1) any convictions for the possession of marijuana (except for convictions of marijuana on school grounds or possession of concentrated cannabis) that are more than two years old, (2) convictions that have been judicially dismissed pursuant to Penal Code section 1203.4, and (3) any information concerning a referral to, and/or participation in, any pretrial or post-trial diversion program.

Are you currently out on bail or on your own recognizance pending trial on any criminal charge? Yes No

If yes to either question, describe the nature of the crime(s), the date and place of conviction, and the legal disposition of the case:

Except as required by California law, a conviction or pending charge will not automatically disqualify an applicant from employment; however, the nature, date and circumstances of the offense will be considered by the District.

Have you ever been issued an evaluation of any kind that denotes less-than-satisfactory service while employed by any school or school district, public or private, including evaluations currently pending in California or any other state? Yes No

Have you ever been dismissed or asked to resign from, or not reemployed by, a public or private school while holding any teaching or non-teaching position in California or any other state? Yes No

Have you resigned from, or otherwise left, any type of employment to avoid investigation or disciplinary action (including dismissal), or with an investigation or disciplinary action pending, for suspected or alleged misconduct or unsatisfactory performance, in California or any other state or place? Yes No

Have you ever been a member of the Public Employees' Retirement System or State Teacher's Retirement System?

Yes No If yes, which? _____

How did you learn about this position? _____

Are there any shifts you are unable to work? Yes No If yes, please explain. _____

EDUCATION

Name/Location of School _____

Graduated? Yes No

High School _____

Major

Degree

College/University _____

College/University _____

List any related business or trade school training you have received, or any other special training or ability that you feel might be of benefit to the District: _____

List other training/skills/language skills/special talents: _____

EMPLOYMENT INFORMATION

THIS SECTION MUST BE COMPLETED EVEN THOUGH A RESUME IS ATTACHED. Begin with your present employment and work. Account for all time during the last 10 years, including periods of unemployment. In addition, please describe other related work experience. Use additional sheets if more space is required. Do not list see resume as a response.

Employer _____ Address _____ Supervisor's Name and Title _____ Supervisor's Phone _____ Your Title _____ Duties _____	From _____ To _____ Month Year Total: _____ Years _____ Months Full-Time _____ Part-Time _____ Ending Salary: _____ Reason for Leaving: _____
Employer _____ Address _____ Supervisor's Name and Title _____ Supervisor's Phone _____ Your Title _____ Duties _____	From _____ To _____ Month Year Total: _____ Years _____ Months Full-Time _____ Part-Time _____ Ending Salary: _____ Reason for Leaving: _____
Employer _____ Address _____ Supervisor's Name and Title _____ Supervisor's Phone _____ Your Title _____ Duties _____	From _____ To _____ Month Year Total: _____ Years _____ Months Full-Time _____ Part-Time _____ Ending Salary: _____ Reason for Leaving: _____

Each applicant selected for employment will be fingerprinted and required to furnish proof of freedom from active tuberculosis prior to employment.

READ CAREFULLY BEFORE SIGNING: I hereby certify that all statements made on this application are true and completed to the best of my knowledge, and understand that any false statements will subject me to disqualification or dismissal. I consent to your seeking information from the above employers as indicated as to my personality, characters, ability, etc., and I hereby release from any liability all persons and organizations furnishing such information.

Date: _____ Signature of Applicant _____

The Muroc Joint Unified School District does not discriminate on the basis of race, color, national origin, age, religion, political affiliation, gender, mental or physical disability, sexual orientation, or any other basis protected by federal, state, or local law, ordinance or regulation in its educational program(s) or employment. No person shall be denied employment solely because of any impairment that is unrelated to the ability to engage in activities involved in the position(s) or program for which application has been made. If there are any questions or concerns regarding the non-discrimination policy, please contact the District Personnel Office.

Pursuant to Section 504 of the Rehabilitation Act of 1973 as amended and Section I of the Americans With Disabilities Act, disabled persons who believe they need reasonable accommodations or help in order to apply for or perform the necessary duties of a position may contact the Personnel Office.

EEO/AA Employer