

# COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Muroc Joint Unified School District	Brent Tan, Assistant Superintendent	<a href="mailto:btan@muroc.k12.ca.us">btan@muroc.k12.ca.us</a> 760-769-4821	June 24, 2020

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

The Muroc Joint Unified School District began distance learning April 6, 2020. A teacher developed differentiated instruction distance learning plan was provided to students in multiple teaching modalities. Students were provided with teacher created distance learning packets and access to curriculum through Google Classroom. Academic support for parents and students were provided through phone conferences, Google Meets, and E-mail correspondence. Each school site has provided Chromebooks to families to access their curriculum online portal. In regards to our students that need more support, Muroc Joint Unified School District has been able to provide small group and one-to-one instruction through Google Meets sessions, phone conferences, and E-mail correspondence. To address the social emotional learning needs of our students, the School Psychologists, Social Emotional Counselor, Wrap-Around Counselor, and the Air Force Counselors have been made available to parents and students. Muroc Joint Unified School District has also adopted a hold harmless grading approach. Muroc Joint Unified School District developed their distance learning approach by informally polling parents at each school site during spring break.

Breakfast and lunch are provided daily for pick-up at four different locations. Meal delivery is offered to families that do not have a means of transportation.

Due to the COVID-19 pandemic, students and families have been dramatically affected. Parents are being asked to take on the role of supporting their children academically with the support of their teachers via Google Meets, phone, and E-mail. Students are experiencing stress and anxiety with the shift of education moving to the home front. With the Shelter in Place guidelines in effect, students are not able to participate in extracurricular activities in the traditional sense.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

Muroc Joint Unified School District supports the English Learners, foster youth, and low-income students with a multifaceted approach detailed below:

The Muroc Joint Unified School District has a designated ESL teacher. Muroc Joint Unified School District utilizes a push-in English Language Development immersion instructional model. Currently, all EL students are assigned to teachers with an English Learner Authorization (CLAD). The ESL teacher provided one-on-one instruction to meet the needs of the individual students through private Google Meets sessions or phone conferences. The ESL teacher also collaborated with other CLAD credentialed teachers to help develop and support integrated and designated English Language Development through distance learning. Muroc Joint Unified School District has also purchased a Rosetta Stone subscription for all EL students.

The Muroc Joint Unified School District has a designated Homeless Liaison to ensure equal access to the same free, appropriate education provided to other students. Our Homeless Liaison works in conjunction with Kern County Superintendent of Schools Foster Youth Services Coordinating Program (FYSCP) in ensuring all components of AB 490 are met. Our site homeless liaison participates in



the Kern County School of Superintendents professional development opportunities throughout the school year. Muroc Joint Unified School District allocates funding towards the following: transportation to school of origin, absenteeism support services, social-emotional counseling, school supplies, clothing, backpacks, Chromebooks, meals, and other necessary school or household items. The Muroc Joint Unified School District is providing Chromebooks to all students that require a device to access their curriculum. Breakfast and lunch are provided daily for pick-up at four different locations. Meal delivery is offered to families that do not have a means of transportation. Muroc Joint Unified School District has also adopted a hold harmless grading approach.

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Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

A teacher developed differentiated instruction distance learning plan was provided to students in multiple teaching modalities. Students were provided with teacher created distance learning packets and access to curriculum through Google Classroom. Packets were made available for pick-up on a weekly basis. For families that are unable to pick up packets, Muroc Joint Unified School District has delivered it to their residence. Academic support for parents and students were provided through phone conferences, Google Meets, and E-mail correspondence. Each school site has provided Chromebooks to families to access their curriculum online portal. In regards to our students that need more support, Muroc Joint Unified School District has been able to provide small group and one-to-one instruction through Google Meets sessions, phone conferences, and E-mail correspondence. To address the social emotional learning needs of our students, the School Psychologist, Social Emotional Counselor, Wrap-Around Counselor, and the Air Force Counselors have been made available to parents and students.

Student engagement/learning was measured with synchronous and asynchronous participation (Google Classroom Forums, Google Meets, work completion, parent-teacher conferences).

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Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Breakfast and lunch are provided daily for pick-up at four different locations. All school employees are required to wear masks. Muroc Joint Unified School District implemented a touch free handoff regarding meals. Meal delivery is offered to families that do not have a means of transportation. Each school site informed parents regarding the availability of school meals through the automated calling system.

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Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Muroc Joint Unified School District conducted a resource assessment regarding the need for supervision. A majority of Muroc Joint Unified School District's student population reside on the Edwards Air Force Base. Resources at Edwards Air Force Base available to active duty families are the Child Development Center and the School Age Care Program Annex (SAC). A significant portion of students attending Muroc Joint Unified School District have been given district residency status due to parent/guardian being employed within district boundaries. The Edwards Air Force Base, in compliance with Secretary of Defense direction, announced Health Protection Condition (HPCON) Charlie which restricts access to employees assigned to essential missions. Non-essential employees of the Edwards Air Force Base have moved to a remote working model and do not require childcare. Additionally, no parents have made requests for childcare services at this point in time.